



City of Anna, Texas FINANCE DIRECTOR

The Community

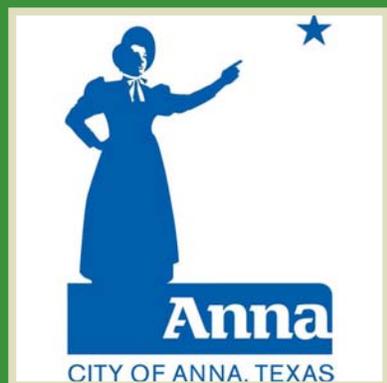
Located on State Highway 5 and U.S. Highway 75, Anna, Texas, is ideally situated 45 miles from Dallas and only 11 miles northeast of McKinney. Anna covers just over 14 square miles and is home to 11,325 residents who take pride in their close-knit community. The City's proximity to the Dallas/Fort Worth Metroplex, affordable real estate, excellent schools, a well-educated workforce, and ample recreation have contributed to Anna being named one of the fastest growing cities in Collin County. Residents and visitors alike appreciate Anna's small town charm and convenient access to all the amenities the DFW Metroplex has to offer.

Anna was incorporated in 1913, but the town sprang to life in the mid 1800's with the arrival of pioneers staking their claim to a better life along the railroad and the Texas high plains. By the late 1800's, Anna had stores, a post office, a gristmill, churches, and a strong sense of community that is still alive today. Anna has grown from a small farming town into a vibrant community, now home to over 11,000 residents.

With approximately 1,000 citizens arriving each year over the past three years, the future of Anna is bright. The City is consistently ranked among the fastest growing communities in the DFW area. Over the past several years, between 200 and 300 new single family homes have been constructed each year, which is about 7% annual growth. There are currently around 1,500 new residential lots under design or construction. With an average household income of \$72,885 and a low cost of living, residents are afforded a number of quality housing options. The City's average home market value is \$167,501.

Over the past several years, the City has negotiated agreements that have resulted in several successful commercial development projects. Anna Town Center is a 115 acre retail development located in the northeast corner of FM 455 and US Highway 75. Phase I, currently under construction, is anchored by a 190,000 square foot Walmart Super Center that is slated to open in the spring of 2017. The Anna Market Center, located on FM 455 is currently anchored by a Brookshire's Grocery Store and includes two restaurants and a bank.

Anna residents enjoy a number of community events. Annual activities include fireworks on the fourth of July, a community Christmas Parade, a Chamber of Commerce golf tournament, and Anna Glowfest, an annual event featuring balloon rides, kid's fun zone, kite flying, and a car show. Those wishing to attend professional sporting events, nationally-recognized museums, or professional musical productions need only to make the short commute into the DFW Metroplex.





The Community, continued

Outdoor enthusiasts enjoy six community parks including Slayter Creek Park, which boasts a splash pad, four ball fields, two tennis courts, two basketball goals, two large multi-purpose athletic fields, walking trails, skateboard park, playground, horseshoe pits, a shuffleboard court, and an 18-hole disc golf course. Residents and visitors also enjoy Natural Springs Park, which features a natural spring that feeds a small, man-made pond. While the majority of the park is in its natural state, amenities include walking trails, picnic tables, benches, a fishing pier, and a gazebo.

The highly acclaimed Anna Independent School District serves more than 3,200 students in grades Pre-K through 12 on five campuses. The district provides a progressive educational system while maintaining a family environment for students and staff. Anna ISD students have access to a very successful fine arts program with theater, band, and art programs all competing at the state level. The competitive athletic department recently added golf, tennis, and soccer.

For those wishing to pursue higher education, Anna is just a short drive from many colleges and universities in Collin and Grayson Counties. From community colleges to top-ranked universities, the North Texas area features secondary education opportunities for everyone including Austin College, Collin College, Southern Methodist University, Texas Woman's University, and the University of North Texas.

Government & Organization

The City of Anna operates under a home rule charter adopted in 2005, with a council-manager form of government. The City Council is comprised of a Mayor and six City Council members who are elected at-large and serve staggered, three-year terms with no term limits. The City Council appoints a professional City Manager to serve as the Chief Administrative Officer of the City and manage the day-to-day operations of the organization. Additionally, the City Council also appoints the City Attorney, City Secretary, and Municipal Judge. The City's 63 full-time employees provide a full array of quality municipal services.

Philip Sanders was appointed as the Anna City Manager in 2007. Mr. Sanders holds a master's degree in public administration and a bachelor's degree in history from Brigham Young University. Before coming to Anna, Mr. Sanders served as the Director of Community Development for the City of Greenville, Texas.

Anna's current ad valorem tax rate is \$0.629000 per \$100 of assessed valuation and the current budget is \$15.4 million. The City's current capital projects budget includes \$9 million in funding for several critical infrastructure projects that include: a new elevated water storage tank that should be complete in early 2017, several water and sewer main line construction projects, repairs to water storage facilities, improvements to the water disinfection system, and replacement of all current water meters with an automated meter infrastructure system. The City completed a facility needs assessment and preliminary concept plans and began purchasing property for a new city hall earlier this year.

The City of Anna has been awarded the Platinum Leadership Circle Award for financial transparency by the State Comptroller's Office and has also received the Governmental Finance Officers Association's Distinguished Budget Presentation Award.

Anna's Strategic Vision

ANNA IS OUR
HOMETOWN.

In order to protect and promote our community vision, we will implement policies that:

- Promote the development of a full service community
- Encourage small business development
- Foster an environment that encourages multi-generational living
- Exercise responsible stewardship over natural resources, and promote sustainable development
- Promote a strong sense of community pride
- Facilitate access to state-of-the-art technology
- Support the growth of a high quality education system
- Enhance the safety and security of our citizens



Government & Organization, continued

The City of Anna has developed a multi-year strategic plan that includes implementation strategies for the following strategic goals:

- Attracting Professional Jobs
- Improving the Curb/Aesthetic Appeal of our City
- Upgrading City Facilities and Infrastructure
- Promoting Downtown Redevelopment
- Promoting Retail Development
- Developing a Brand Identity for the City of Anna
- Diversifying Housing and Neighborhood Options

About the Position

Under the supervision of the City Manager, the Finance Director oversees the Finance Department's staff and Customer Service Division, which includes the Utility Billing and Municipal Court divisions. The Director manages budgets totaling \$862,124 and a total of eight full-time employees. IT services are provided to the various City departments through a contract with a third party vendor. The Finance Director manages this contractual service. The Accountant II, Budget and Finance Analyst, Customer Service Supervisor, and Information Technology contractor report directly to the Finance Director.

The City has developed the following goals and objectives for the Finance Department for 2017:

Finance

- Implement partnership with new auditor
- Oversee development on Annual CAFR and apply for GFOA CAFR award
- Implement new transparency program from State Comptroller
- Maintain GFOA budget award
- Improve accounting procedures
- Evaluate and improve financial controls and procedures
- Develop a financial procedures manual
- Transition from multiple bank accounts to a pooled cash system

Municipal Court

- Continue work towards Level III Court Certification
- Implement and plan to participate in the Texas Warrant Round-up
- Continue to work with AMS and PD on collection of warrants
- Further cross train UB office staff to help with the processing of cases
- Increase community awareness of Municipal Courts' Week
- Evaluate system to allow defendants to receive notification of citation and pay ticket via smartphone

Utility Billing

- Provide all UB forms on City website in a user-friendly format (coordinate with updating website)
- Continue working with AMS on delinquent account collections
- Develop customer reports with Asyst to improve efficiency
- Support implementation of AMI system

Our Commitment

In order to enhance the quality of our community, the City of Anna is committed to principles of open and fair government and progressive planning that honor the public trust, protect our common resources, and promote a safe, sustainable, and connected community.





Leadership and Innovation

The City has identified several challenges and goals the next Finance Director will need to address:

- The City has begun to implement accounting changes to improve transparency and efficiency. The new Director will need to continue to make such improvements.
- The department has been well-run and is stable but the City Manager would like a review of internal controls to identify any possible issues and improve efficiencies where needed.
- The City needs to develop a debt management program. The City will be taking on some general fund debt in the next few years, and the program will help determine how much debt the City can afford, how the debt will be paid, and, if needed, develop a cash flow tool to assist with debt as well as the overall finance operations of the City.

Ideal Candidate

The City of Anna seeks an experienced, highly skilled finance professional to be its next Finance Director. The Director will set sound and sustainable fiscal policies for the City and effectively guide the budget process. The Council desires a candidate who will maintain stability within the department and make Anna home for the long-term.

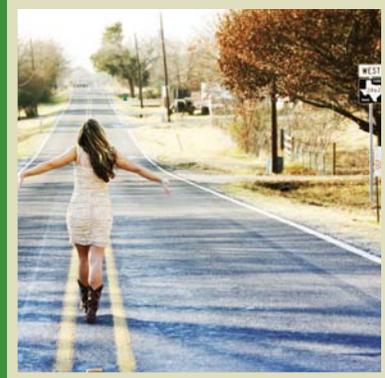
The ideal candidate will be a team player with a collaborative management style who will unite the department, and other departments throughout the organization, with a shared sense of purpose. The next Finance Director should be dedicated to providing exceptional customer service, both internally and externally, and should foster an environment of transparency and accountability. The Director will work continuously toward improving processes, increasing efficiency, and utilizing the City's financial and personnel resources in the most productive way possible for the benefit of the City and residents.

The chosen candidate should have extensive experience with budget development and management. Knowledge of public accounting, municipal cash treasury operations, general ledger, audits, and grant management will be essential. Experience as a Finance Director, Assistant Finance Director, or Senior Accountant will serve the selected individual well. The selected candidate should be well-versed in best practices in the field and make informed, evidence-based decisions that make the best use of resources.

The next Finance Director should be a strong, patient leader with exceptional communication skills and the ability to clearly communicate goals and delegate with authority. A highly ethical individual who leads by example, the next Finance Director will handle sensitive issues with tact and diplomacy and respond to inquiries in a timely manner.

Education and Experience

The selected candidate must hold a bachelor's degree in accounting, finance, business, public administration, or closely related field and must have five (5) years professional experience that includes work in a government setting and two (2) years of management experience planning and directing the work of other employees. A master's degree and Government Finance Officers Certification or CPA are preferred qualifications. An equivalent combination of education, training, and experience will be considered.





Compensation and Benefits

The salary range for this position is dependent on qualifications and experience. The City participates in the Texas Municipal Retirement System (TMRS) at a 7% employee deposit rate with a municipal matching ratio of 2:1 with vesting at five years and full retirement eligibility at 20 years. A full range of leave and benefits is also provided.

Application Process

Please apply online at: <http://bit.ly/SGRCurrentSearches>

For more information on this position contact:

Molly Deckert, Senior Vice President

Strategic Government Resources

MollyDeckert@GovernmentResource.com

816-804-2818

This position is open until filled. To view the status of this position, please visit:

<http://bit.ly/SGRCurrentSearches>

The City of Anna is an Equal Opportunity Employer and values diversity in its workforce. Applicants selected as finalists for this position will be subject to a comprehensive background check.

Resources

City of Anna, Texas

www.annatexas.gov

Greater Anna Chamber of Commerce

www.greaterannachamber.com

City of Anna on Facebook

www.facebook.com/City-of-Anna-281332118639373/

City of Anna on Twitter

www.twitter.com/CityofAnna?lang=en

