



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL- WORK SESSION

April 26, 2016

6:30 p.m. – Anna City Hall

The City Council of the City of Anna will meet in Work Session at 6:30 p.m., on April 26, 2016 at Anna City Hall, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order, Roll Call and Establishment of Quorum
2. Discussion regarding FY 17 budget and goals (Clayton Fulton)
3. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); ETJ Boundary, Building Permit Requirements.
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.
 - c. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Attorney annual review.

The Council further reserves the right to enter into closed session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

4. Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary.
5. Adjourn.

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. April 22, 2016.

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

Item No. WS 1
City Secretary's use only



City Council Agenda Staff Report

Meeting Date: April 26, 2016
Staff Contact: City Administrator
Exhibits: No

AGENDA SUBJECT:

Call to Order, Roll Call and Establishment of Quorum.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Meeting Date: April 26, 2016
Staff Contact: Finance Director
Exhibits: No

AGENDA SUBJECT:

Discussion regarding FY 17 budget and goals

SUMMARY:

Staff will present preliminary programmatic strategic goals and objectives for the upcoming FY 17 budget.



City Council Agenda Staff Report

Date: April 26, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

SUMMARY:

- a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); ETJ Boundary, Building Permit Requirements.
- b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.
- c. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Attorney annual review.

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STAFF RECOMMENDATION:



Date: April 26, 2016
Staff Contact: City Manager
Exhibits: N/A

Consider/Discuss/Action on any items listed on posted agenda or any closed session occurring during this Meeting, as necessary.



City Council Agenda Staff Report

Date: April 26, 2016
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Adjourn

SUMMARY:

Item to adjourn the meeting.

STAFF RECOMMENDATION:

Staff recommends a motion to adjourn.



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL – REGULAR SESSION

April 26, 2016

7:30 p.m. – Anna City Hall

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., on April 26, 2016, at the Anna City Hall, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item, please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order, Roll Call and Establishment of Quorum.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed three minutes to speak to Council. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen’s inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person’s public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

5. Consent Items. *These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*

a. Approve the City Council Minutes for April 12, 2016. (Carrie Smith)

6. (a) Conduct a Public Hearing on a request for a Specific Use Permit for an animal grooming and boarding facility on property located at the southwest corner of the intersection of Sam Rayburn Memorial Highway (State Highway 121) and FM 2862, generally known as 7522 Sam Rayburn Memorial Hwy.

(b) Consider/Discuss/Action regarding an Ordinance approving a Specific Use Permit for an animal grooming and boarding facility on property located at the southwest corner of the intersection of Sam Rayburn Memorial Highway (State Highway 121) and FM 2862, generally known as 7522 Sam Rayburn Memorial Hwy. (Maurice Schwanke)

7. Consider/Discuss/Action regarding a Resolution approving an Interlocal Agreement with Collin County for the US 75 Utility Relocation Project, and authorizing the City Manager to execute an engineering task order for the US 75 Utility Relocation Project. (Joseph Johnson)

8. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); ETJ Boundary, Building Permit Requirements.

b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.

c. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Attorney annual review.

1. The Council may vote and/or act upon each of the items listed in this agenda.

2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

The Council further reserves the right to enter into closed session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

9. Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary.

10. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. April 22, 2016.

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



City Council Agenda Staff Report

Date: April 26, 2016
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Call to Order, Roll Call and Establishment of Quorum.

SUMMARY:

Mayor establishes a quorum

STAFF RECOMMENDATION:

Item No. 2

City Secretary's use only



City Council Agenda Staff Report

Date: April 26, 2016

Staff Contact: City Manager

Exhibits: N/A

AGENDA SUBJECT:

Invocation and Pledge of Allegiance.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 26, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Citizen comments.

SUMMARY:

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 26, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Receive reports from Staff or the City Council about items of community interest.

SUMMARY:

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 26, 2016
Staff Contact: City Manager
Exhibits: Attached

AGENDA SUBJECT:

These items consists of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council Member making such request prior to motion and vote on the Consent Items.

SUMMARY:

- a. Approve the City Council Minutes for April 12, 2016. (Carrie Smith)

STAFF RECOMMENDATION:

Staff recommends approval of the consent items.



City Council Agenda Staff Report

Date: April 26, 2016

Staff Contact: Maurice Schwanke

Exhibits: Yes.

AGENDA SUBJECT:

(a) Conduct a Public Hearing on a request for a Specific Use Permit for an animal grooming and boarding facility on property located at the southwest corner of the intersection of Sam Rayburn Memorial Highway (State Highway 121) and FM 2862, generally known as 7522 Sam Rayburn Memorial Hwy.

(b) Consider/Discuss/Action regarding the request for a Specific Use Permit to allow and operate an animal grooming and boarding facility.

SUMMARY:

The City has received an application requesting an animal grooming and boarding facility located on property owned by Mary Valverde located at 7522 Sam Rayburn Highway. A Specific Use Permit (SUP) is required for this type of establishment. Ms. Valverde has a prospective tenant who wishes to rent the building to open and operate a business "Kame's Sleepy Dog Resort". A SUP was previously approved for a private club, however after 90 days of voluntarily vacation of the use, the SUP is automatically terminated. A schematic of the proposed hard surface parking lot has been submitted as part of this application and is attached. Please note that the drive and parking will need to be adjusted where the entry and parking is located. The staff is in support of this use as it should be complimentary to the nearby Tri County Veterinarian facility located to the east on S.H. 2862 and should not negatively impact surrounding property.

The Planning and Zoning Commission recommended approval of the SUP at their meeting April 4, 2016 meeting. The vote was unanimous.

STAFF RECOMMENDATION:

Approval of Ordinance



City Council Agenda Staff Report

Meeting Date: April 26, 2016
Staff Contact: Joseph Johnson
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving an Interlocal Agreement with Collin County for the US 75 Utility Relocation Project, and authorizing the City Manager to execute an engineering task order for the US 75 Utility Relocation Project.

SUMMARY:

On March 8, the City Council approved a Resolution authorizing an Interlocal (ILA) Agreement with Collin County for the US 75 Utility Relocation Project. On April 18, the County Commissioner's Court approved the ILA but amended Article IV and Article V prior to their approval (see attached redline version).

Subject to the terms of the attached Agreement, Collin County will provide funds to the City for the design and construction of the US 75 utility relocation project. Any reimbursements that the City receives from the TxDOT would be remitted to Collin County. It is anticipated that the TxDOT reimbursements will account for about 60% of the total project cost. The City agrees that the 2007 Bond Project #07-009, Mantua Road will be reduced by an amount equal to the County Contribution less the actual TxDOT Reimbursable Amount.

The amendments approved by the County Commissioners stipulate that, if the difference between the County Contribution and the actual TxDOT Reimbursable Amount is greater than the amount that is available in the #07-009, Mantua Road account (\$971,660), the City will reimburse the County the additional required amount.

It is estimated that the total cost of this project will be just over \$1.8 million. We anticipate that approximately 60% of the project costs (\$1.1 million) will be reimbursed back to the City from TxDOT after the project is complete. Since the City has limited financial resources, and given the regional importance of the US 75 expansion program, Collin County has indicated that they are willing to assist the City with this project.

On March 8, the Council also authorized the City Manager to execute an engineering task order for the US 75 Utility Relocation Project subject to execution and approval by Collin County of the Interlocal Agreement for the US 75 Utility Relocation Project. Since the ILA approved by Collin County was amended after the Council approved it, Staff is requesting that the Council reauthorize the City Manager to execute the Engineering Task Order for the US 75 Utility Relocation Project.

The engineering services task order with Birkhoff, Hendricks, and Carter, LLP provides for design, bidding, and contract administration services for the project. The engineering consulting fee covering Basics Services (Part I) for the project is for the lump sum amount of \$147,650.00 and the additional services (Part II) for the project is for the amount of \$80,000.00, for a total not to exceed amount of \$227,650.00. Funds are available for this project through the ILA with Collin County.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution approving the Interlocal Agreement and Engineering Task Order.



City Council Agenda Staff Report

Date: April 26, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

SUMMARY:

- a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); ETJ Boundary, Building Permit Requirements.
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STAFF RECOMMENDATION:



Item No. 9
City Secretary's use only

City Council Agenda Staff Report

Date: April 26, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 26, 2016
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Adjourn

SUMMARY:

Item to adjourn the meeting.

STAFF RECOMMENDATION:

Staff recommends a motion to adjourn.