



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL- WORK SESSION

April 12, 2016

6:30 p.m. – Anna City Hall

The City Council of the City of Anna will meet in Work Session at 6:30 p.m., on April 12, 2016 at Anna City Hall, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order, Roll Call and Establishment of Quorum.
2. Budget Goals & Discussion (Clayton Fulton)
3. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); ETJ Boundary, Building Permit Requirements.
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.
 - c. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Attorney annual review.

The Council further reserves the right to enter into closed session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

4. Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary.
5. Adjourn.

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. April 8, 2016.

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



City Council Agenda Staff Report

Meeting Date: April 12, 2016
Staff Contact: City Administrator
Exhibits: No

AGENDA SUBJECT:

Call to Order, Roll Call and Establishment of Quorum.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Meeting Date: 4/12/2016
Staff Contact: Finance Director
Exhibits: No

AGENDA SUBJECT:

Discussion regarding FY 17 budget and goals

SUMMARY:

Staff will present information regarding requests for the FY 16 budget that were not funded and provide information regarding status of department objectives in preparation for additional discussion regarding FY 17 goals on April 26.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

SUMMARY:

- a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); ETJ Boundary, Building Permit Requirements.
- b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.
- c. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Attorney annual review.

The Council further reserves the right to enter into closed session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Consider/Discuss/Action on any items listed on posted agenda or any closed session occurring during this Meeting, as necessary.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Adjourn

SUMMARY:

Item to adjourn the meeting.

STAFF RECOMMENDATION:

Staff recommends a motion to adjourn.



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL – REGULAR SESSION

April 12, 2016

7:30 p.m. – Anna City Hall

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., on April 12, 2016, at the Anna City Hall, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item, please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order, Roll Call and Establishment of Quorum.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed three minutes to speak to Council. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen’s inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person’s public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

5. Consent Items. *These items consist of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*

- a. Approve the City Council Minutes for March 22, 2016. (Carrie Smith)
- b. Review the Planning and Zoning Minutes for February 1, 2016. (Maurice Schwanke)
- c. Approve a Resolution approving a license agreement with Dallas Area Rapid Transit (DART) allowing for the construction of the Foster Crossing Water Line Project within DART right-of-way. (Joseph Johnson)
- d. Approve a Resolution approving a license agreement with Dallas Area Rapid Transit (DART) allowing for the construction of the Camden Parc Sewer Line Project within DART right-of-way. (Joseph Johnson)
- e. Authorize solicitation of bids for the Throckmorton Creek Sewer Project. (Joseph Johnson)
- f. Approve a Resolution approving the submission of an Assistance to Firefighters SAFER Grant Application. (Chief Gothard)
- g. Approve a Resolution approving a re-plat of “Victoria Falls Center Addition” final plat. (Maurice Schwanke)
- h. Approve a Resolution approving “Camden Parc in Anna Phase 1A” final plat. (Maurice Schwanke)
- i. Approve a Resolution approving “Wal-Mart Anna Addition” final plat. (Maurice Schwanke)
- j. Approve a Resolution approving “Anna Crossing Amenity Center” preliminary plat. (Maurice Schwanke)
- k. Approve a Resolution approving “Anna Crossing Amenity Center” final plat. (Maurice Schwanke)
- l. Approve a Resolution approving “Anna Crossing Amenity Center” site plan and landscape plan. (Maurice Schwanke)

1. The Council may vote and/or act upon each of the items listed in this agenda.

2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

- m. Approve a Resolution approving “Anna Town Square Detention Pond” final plat. (Maurice Schwanke)
 - n. Approve a Resolution approving “Anna Town Square Detention Pond” site plan. (Maurice Schwanke)
- 6. Conduct a Public Hearing (2nd) on the voluntary annexation of a 75.97 acre tract of land located in the Joseph Schluter Survey, Abstract No. 856; a 32.84 acre tract of land in the Henry Smith Survey, Abstract 822; a 73.47 acre tract of land in the Zach Roberts Survey, Abstract 760; a 20.7 acre tract of land in the P Burns Survey, Abstract 100; and a 60.04 acre tract of land in the Jonas Whitaker Survey, Abstract 98. (Maurice Schwanke)
- 7. Consider/Discuss/Action regarding a Resolution approving a Development Agreement with the Grayson Collin Recreation Association, Inc. (Maurice Schwanke)
- 8. Consider/Discuss/Action regarding a Resolution approving and authorizing the forgiveness of an interfund loan from the general fund to the utility fund (Clayton Fulton)
- 9. Briefing/Update on infrastructure and development projects (Maurice Schwanke/Joseph Johnson)
- 10. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov’t Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov’t Code §551.071**); ETJ Boundary, Building Permit Requirements.
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 - c. discuss or deliberate personnel matters (**Tex. Gov’t Code §551.074**); City Attorney annual review.

1. The Council may vote and/or act upon each of the items listed in this agenda.

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The Council further reserves the right to enter into closed session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

11. Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary.

12. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. April 8, 2016.

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
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City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Call to Order, Roll Call and Establishment of Quorum.

SUMMARY:

Mayor establishes a quorum

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Invocation and Pledge of Allegiance.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Citizen comments.

SUMMARY:

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Receive reports from Staff or the City Council about items of community interest.

SUMMARY:

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: Attached

AGENDA SUBJECT:

These items consists of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council Member making such request prior to motion and vote on the Consent Items.

SUMMARY:

- a. Approve the City Council Minutes for March 22, 2016. (Carrie Smith)
- b. Review the Planning and Zoning Minutes for February 1, 2016. (Maurice Schwanke)
- c. Approve a Resolution approving a license agreement with Dallas Area Rapid Transit (DART) allowing for the construction of the Foster Crossing Water Line Project within DART right-of-way. (Joseph Johnson)
- d. Approve a Resolution approving a license agreement with Dallas Area Rapid Transit (DART) allowing for the construction of the Camden Parc Sewer Line Project within DART right-of-way. (Joseph Johnson)
- e. Authorize solicitation of bids for the Throckmorton Creek Sewer Project. (Joseph Johnson)
- f. Approve a Resolution approving the submission of an Assistance to Firefighters SAFER Grant Application. (Chief Gothard)
- g. Approve a Resolution approving a re-plat of “Victoria Falls Center Addition” final plat. (Maurice Schwanke)

- h. Approve a Resolution approving “Camden Parc in Anna Phase 1A” final plat. (Maurice Schwanke)
- i. Approve a Resolution approving “Wal-Mart Anna Addition” final plat. (Maurice Schwanke)
- j. Approve a Resolution approving “Anna Crossing Amenity Center” preliminary plat. (Maurice Schwanke)
- k. Approve a Resolution approving “Anna Crossing Amenity Center” final plat. (Maurice Schwanke)
- l. Approve a Resolution approving “Anna Crossing Amenity Center” site plan and landscape plan. (Maurice Schwanke)
- m. Approve a Resolution approving “Anna Town Square Detention Pond” final plat. (Maurice Schwanke)
- n. Approve a Resolution approving “Anna Town Square Detention Pond” site plan. (Maurice Schwanke)

STAFF RECOMMENDATION:

Staff recommends approval of the consent items.



City Council Agenda Staff Report

Meeting Date: April 12, 2016
Staff Contact: Joseph Johnson
Exhibits: Attached.

AGENDA SUBJECT:

Approve a Resolution approving a license agreement with Dallas Area Rapid Transit (DART) allowing for the construction of the Foster Crossing Water Line Project within DART right-of-way. (Joseph Johnson)

SUMMARY:

The Foster Crossing Water Line Project will cross DART right-of-way within County Road 421 right-of-way. In order to construct and maintain the water line within the railroad right-of-way DART requires the City to execute a license agreement outlining specific requirements for the construction and maintenance of the infrastructure within DART right-of-way. Because the line will cross within the County Road 421 right-of-way there is no cost associated with the license agreement.

STAFF RECOMMENDATION:

Staff recommends approval of this item.



City Council Agenda Staff Report

Meeting Date: April 12, 2016
Staff Contact: Joseph Johnson
Exhibits: Attached.

AGENDA SUBJECT:

Approve a Resolution approving a license agreement with Dallas Area Rapid Transit (DART) allowing for the construction of the Camden Parc Sewer Line Project within DART right-of-way. (Joseph Johnson)

SUMMARY:

The Camden Parc Sewer Line Project will cross DART right-of-way within County Road 376/Lindsey Lane right-of-way. In order to construct and maintain the water line within the railroad right-of-way DART requires the City to execute a license agreement outlining specific requirements for the construction and maintenance of the infrastructure within DART right-of-way. Because the line will cross within the County Road 376/Lindsey Lane right-of-way there is no cost associated with the license agreement.

STAFF RECOMMENDATION:

Staff recommends approval of this item.



City Council Agenda Staff Report

Meeting Date: April 12, 2016
Staff Contact: Joseph Johnson
Exhibits: Attached.

AGENDA SUBJECT:

Authorize solicitation of bids for the Throckmorton Creek Sewer Project. (Joseph Johnson)

SUMMARY:

Staff is requesting Councils authorization to solicit bids for the Throckmorton Creek Trunk Sewer Project. This project consists of 6,243 linear feet of 21" sanitary sewer along Throckmorton Creek generally between Taylor Boulevard and Foster Crossing Road. The project is consistent with the 2014 Wastewater Capital Improvement Plan and is necessary to support continued growth in the Throckmorton Creek Basin. The expected construction cost is \$1,321,000. Funds are available for this project in the Throckmorton Creek Interceptor Fund using collected wastewater impact fees.

STAFF RECOMMENDATION:

Staff recommends approval of this item.



City Council Agenda Staff Report

Meeting Date: April 12, 2016

Staff Contact: Chief Gothard

Exhibits:

AGENDA SUBJECT: Consider/Discuss/Action regarding a Resolution approving submittal of Assistance to Firefighters S.A.F.E.R. grant application for two full time firefighters.

SUMMARY: Each Fiscal Year, the Fire Department researches various grant funding mechanisms to determine if there are any state and/or federal grants available to the City. In FY 2015-2016, the City applied for three grants and received one that equipped the station with an exhaust removal system.

This AFG SAFER grant would provide for hiring two additional firefighters to work on shift assignments and assist with call loads during staffing shortages. The additional staffing will begin providing needed staffing levels for the future.

1. (2) Firefighter Positions: For a period of two-years, the AFG SAFER grant would fund the salary and benefits of two firefighters to work and provide firefighting job performance duties. If awarded this grant, the City will be responsible for funding uniforms and equipment necessary for the new firefighter positions (approx. \$9,000) out of the General Fund. Additional cost would be minimal for items such as replacement uniforms, training tuition, etc.

At the end of the two-year period, in FY 19 the Fire Department budget would include funding for the full-time positions at a budgeted amount of \$132,926.

STAFF RECOMMENDATION:

This Grant would help the City provide an improved staffing level to our citizens without bearing the full costs. Further, it allows us to access federal tax dollars paid by our citizens and provide them with services that directly benefit them. If

this grant is something the Council would like to see come to fruition, the staff will pursue these funding opportunities enthusiastically.

Deadline for submittal is March 25, 2016.

Cost per Firefighter		
10-543-6101	Salaries	41,374
10-543-6102	Salaries - Overtime	6,000
10-543-6114	Payroll Taxes-City Part FICA	3,632
10-543-6121	Health Insurance	7,550
10-543-6125	TMRS Retirement	6,822
10-543-6126	Unemployment	200
10-543-6127	Worker's Compensation	785
10-543-6129	Miscellaneous Payroll	100
		66,463

FY 17 – Expense covered by Grant

FY 18- Expense covered by Grant

FY 19- Expense budgeted in City budget **(\$132,926)**



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Approve a Resolution on a Final Plat for Victoria Falls Center Addition.

SUMMARY:

A re-plat has been received on The Falls Ph 1A, Lot 9, Block B on approximately 7.477 acres of land located north of FM 455 and east of Victoria Falls Road. The tract is being proposed as five lots. A preliminary plat was approved by City Council September, 2015.

At their meeting April 4, 2016 meeting, the Planning and Zoning Commission recommended approval of the final plat with the condition that certain staff comments are addressed on the infrastructure construction plans. The vote was unanimous.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution. The applicant's engineer is making the minor adjustments to the construction plans at the writing of this Staff Report. He is out of town and will not be able to review his employee's corrections until Monday April 11. If he does not resubmit the corrected construction plans prior to the April 12 Council meeting, Staff will ask the applicant to withdraw this application until such time as the corrections can be made.



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Approve a Resolution on a Final Plat for Camden Parc Phase 1A.

SUMMARY:

A final plat has been received on approximately 2.06 acres of land that is located east of Hwy 5 and south of County Road 376. The owner/developer is proposing 11 lots on the tract. The civil construction plans have been approved by the City as part of Phase 1 and are currently under construction. However, these lots were omitted from phase 1 due to lot depth issues which have subsequently cured by a rezoning application. A preliminary plat was approved by City Council March, 2014.

The Planning and Zoning Commission recommended approval of the final plat at their meeting April 4, 2016 meeting. The vote was unanimous.

STAFF RECOMMENDATION:

Approval of Resolution



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Approve a Resolution on a Final Plat for Wal-Mart Anna Addition.

SUMMARY:

A final plat has been received on approximately 28.8356 acres of land that is located East of Hwy 75 and north of FM 455. This is the location for the Walmart store that will contain a pharmacy, tire and lube express, a proposed fuel station with convenience store and a garden center. The plat and construction plans have been reviewed and approved by the staff and consulting engineers. A preliminary plat was approved by City Council January 2014. A preconstruction meeting was held on April 6th. Mobilization for the project should occur within the next several weeks.

The Planning and Zoning Commission recommended approval of the final plat at their meeting April 4, 2016 meeting. The vote was unanimous.

STAFF RECOMMENDATION:

Approval of Resolution



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Approve a Resolution on a Preliminary Plat for Anna Crossing Amenity Center.

SUMMARY:

A preliminary plat has been received on approximately 3.842 acres of land located south of Sharp Street and west of Leonard Drive. The western portion of the tract will be used as the Amenity Center which will service the Anna Town Square plats (Anna Crossing PH 1-4). Following this agenda item is a final plat submittal for the western portion.

The Planning and Zoning Commission recommended approval of the preliminary plat with the conditions of staff recommendations at their meeting April 4, 2016 meeting. The vote was unanimous.

STAFF RECOMMENDATION:

Approval of Resolution



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Approve a Resolution on a final Plat for Anna Crossing Amenity Center.

SUMMARY:

The final plat has been submitted for the Anna Crossing Amenity Center. The amenity center will service the Anna Town Square plats (Anna Crossing PH 1-4). The final plat has been reviewed by City Consulting Engineer and City Staff. The staff recommends approval of the final plat.

The Planning and Zoning Commission recommended approval of the final plat with the conditions of staff comments at their meeting April 4, 2016 meeting. The vote was unanimous. The conditions have been met.

STAFF RECOMMENDATION:

Approval of Resolution



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Approve a Site Plan and Landscape Plan for Anna Crossing Amenity Center.

SUMMARY:

A site plan and landscape plan for the construction of the amenity center for Anna Town Square plats (Anna Crossing PH 1-4) have been submitted for approval. The site plan and landscape plan has been reviewed by City Consulting Engineer and City Staff. The staff recommends approval of the site plan and landscape plan subject to compliance with all engineering platting concerns.

The Planning and Zoning Commission recommended approval of the site plan and landscape plan at their meeting April 4, 2016. The vote was unanimous.

STAFF RECOMMENDATION:

Approval of Resolution



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Approve a Site Plan for Anna Town Square Detention Pond Entry Feature

SUMMARY:

A site plan for the construction of the entry feature for Anna Town Square has been submitted for approval. The site plan has been reviewed by City Staff. The staff recommends approval of the site Plan. A cistern as part of the feature/signage is being added to the project.

The Planning and Zoning Commission recommended approval of the site plan at their meeting, April 4, 2016. The vote was unanimous.

STAFF RECOMMENDATION:

Approval of Resolution



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Conduct a Public Hearing (2nd) on the voluntary annexation of a 75.97 acre tract of land located in the Joseph Schluter Survey, Abstract No. 856; a 32.84 acre tract of land in the Henry Smith Survey, Abstract 822; a 73.47 acre tract of land in the Zach Roberts Survey, Abstract 760; a 20.7 acre tract of land in the P Burns Survey, Abstract 100; and a 60.04 acre tract of land in the Jonas Whitaker Survey, Abstract 98.

SUMMARY:

In December of 2012 the City Council accepted and approved non-annexation development agreements with a term of three years for property owners in the area commonly known as the Slayter Creek Addition which included ten properties. Additionally, in December of 2010 the City Council accepted and approved a non-annexation agreement with a term of 5 years for the property commonly known as the Hurricane Creek Country Club located west of U.S. 75 and north of S.H. 455.

These non-annexation agreements expired in late 2015. Per the terms of the agreements, the respective owners are deemed to have properly filed with the City a petition consenting to voluntary annexation of the respective properties to be completed upon or after the end of the term.

STAFF RECOMMENDATION:

Hold Second Public Hearing



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Consider/Discuss/Action regarding a resolution approving a Development Agreement with the Grayson Collin Recreation Association, Inc.

SUMMARY:

In November of 2010 the City Council accepted and approved a non-annexation Development Agreement with a term of five (5) years for the property commonly known as the Hurricane Creek Country Club located west of U.S. 75 and north of S.H. 455. The Agreement expired in November of last year.

The property owner (Grayson Collin Recreation Association, Inc.) is requesting that the City Council approved another non-annexation Development Agreement that would allow the property to remain outside the city limits for another five (5) years. This Agreement also includes guarantees related to development of the property during the term of the Agreement. Existing legal uses of the property would be unaffected and could continue.

Per the terms of the agreements, the property owner is deemed to have properly filed with the City a petition consenting to voluntary annexation of the respective properties to be completed upon or after the end of the term.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Agreement.



City Council Agenda Staff Report

Meeting Date: 4/12/2016
Staff Contact: Finance Director
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution forgiving interfund debt.

SUMMARY:

At the close of the FY 2007 audit a liability in the Utility Fund for \$202,079.54 was booked that represents a balance owed to the General Fund. Staff have worked with our auditors to research the liability and have determined that the full balance is related to transactions where General Fund resources paid basic operating expenses in the Utility Fund.

While we are unable to readily determine the exact expenditures, it appears that the process at the time was to pay liabilities in one fund with resources from another fund. At the end of the year the transactions were recorded as an interfund loan rather than an interfund transfer. In conversations with our auditor, they indicated this occurred for a few years prior to the close of FY 2007 and represents the accumulated total. The auditors have also suggested to propose a resolution to the council to forgive the interfund loan.

According to Governmental Accounting, Auditing, and Financial Reporting standards (GAAFR), an interfund loan that is made without a reasonable expectation of repayment is not really a loan. Accordingly, if repayment is not expected within a reasonable timeframe, the interfund balance should be reduced and the amount that is not expected to be repaid should be reported as a transfer from the fund that made the loan to the fund that received the loan.

The Utility Fund does not possess the same fiscal strength as the General Fund and it is unclear when and if the Utility Fund would be able to repay the interfund loan. The Utility Fund already has significant pressure related to NTMWD costs and debt service obligations. In consultation with our auditors and consulting accountant, and based upon the GAAFR standards, staff has prepared a resolution authorizing forgiveness of the interfund loan rather than continue to carry a liability in the Utility Fund without a reasonable timeframe for repayment.

STAFF RECOMMENDATION:

Staff recommends approval of the resolution to forgive the interfund loan balance.



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Briefing/Update on infrastructure and development projects (Maurice Schwanke/Joseph Johnson)

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

SUMMARY:

- a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**); ETJ Boundary, Building Permit Requirements.
- b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.
- c. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Attorney annual review.

The Council further reserves the right to enter into closed session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

STAFF RECOMMENDATION:



Item No. 11
City Secretary's use only

City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary.

SUMMARY:

STAFF RECOMMENDATION:

Item No. 12
City Secretary's use only



City Council Agenda Staff Report

Date: April 12, 2016
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Adjourn

SUMMARY:

Item to adjourn the meeting.

STAFF RECOMMENDATION:

Staff recommends a motion to adjourn.