



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL

February 9, 2016

6:30 p.m. – Anna City Hall

The City Council of the City of Anna will meet in Work Session at 6:30 p.m., on February 9, 2016 at Anna City Hall, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum.
3. Briefing and Discussion on improvements to Natural Springs Park (Maurice Schwanke)
4. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**).
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.
 - c. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Manager annual review.

The Council further reserves the right to enter into closed session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

5. Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary.

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

6. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. February 5, 2016.

Carrie L. Smith, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
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City Council Agenda Staff Report

Date: February 9, 2016
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Roll call and establishment of quorum.

SUMMARY:

Mayor establishes a quorum

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: 02/09/16
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Briefing/Discussion regarding Improvements to Natural Springs Park.

SUMMARY:

At Natural Springs Park the City has an old horse barn that is in good shape. The barn as shown in the attached picture is open to the east and west. We would like to utilize this facility to securely store Parks department equipment out of the elements.

Work required to use the building would include:

- Pouring a new concrete slab with beams, adding metal siding to match existing building on two sides.
- Repairing damaged metal siding around existing building and secure with concrete around the footing on the exterior of the building.
- Removing the mezzanine from the interior to the building

Based on the estimates from contractors that have looked at the project, we are anticipating that the work would be less than \$40,000. Once this project is completed we are planning on removing the old wooden barn and current storage building located at Natural Springs Park. Within the Park Trust Fund Budget \$150,000 was allotted for Park Improvement projects.

STAFF RECOMMENDATION: Briefing only, No action by the Council is required at this time.



City Council Agenda Staff Report

Date: February 9, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

SUMMARY:

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- c. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Manager annual review.

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STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: February 9, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Consider/Discuss/Action on any items listed on posted agenda Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: February 9, 2016
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Adjourn

SUMMARY:

Item to adjourn the meeting.

STAFF RECOMMENDATION:

Staff recommends a motion to adjourn.



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL MEETING

February 9, 2016

7:30 p.m. – Anna City Hall

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., on February 9, 2016, at the Anna City Hall, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item, please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order/Roll Call.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed three minutes to speak to Council. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

5. Consent Items. *These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*
 - a. Approve the City Council Minutes for January 26, 2016. (Carrie Smith)
 - b. Review Quarterly Investment Report (Clayton Fulton)
 - c. Approve a Resolution approving a Final Plat for NorthPointe Crossing Phase 2. (Maurice Schwanke)
 - d. Approve a Resolution approving a Final Plat for Anna Crossing Phase 4.(Maurice Schwanke)
 - e. Approve a Resolution approving a Site and Landscape Plan for Anna Middle School.(Maurice Schwanke)
 - f. Approve an Ordinance calling for a May 7, 2016 General Election; approving an Election Service Contract with Collin County; and approving a Joint Election Agreement with Anna Independent School District. (Carrie Smith)
6. Consider/Discuss/Action regarding a Resolution authorizing the City Manager to execute a Land Purchase Agreement with Chris and Jacque Cashdollar. (Philip Sanders)
7. Consider/Discuss/Action on a Resolution instituting Annexation proceedings and setting the dates, times and places for public hearings for the voluntary annexation of a 75.97 acre tract of land located in the Joseph Schluter Survey, Abstract No. 856; a 32.84 acre tract of land in the Henry Smith Survey, Abstract 822; a 73.47 acre tract of land in the Zach Roberts Survey, Abstract 760; a 20.7 acre tract of land in the P Burns Survey, Abstract 100; and a 60.04 acre tract of land in the Jonas Whitaker Survey, Abstract 98. (Maurice Schwanke)
8. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the

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governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**).

- b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities.
- c. discuss or deliberate personnel matters (**Tex. Gov't Code §551.074**); City Manager annual review.

The Council further reserves the right to enter into closed session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

- 9. Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary.

10. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. February 5, 2016.

Carrie L. Smith, City Secretary

- 1. The Council may vote and/or act upon each of the items listed in this agenda.
- 2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
- 3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



City Council Agenda Staff Report

Date: February 9, 2015
Staff Contact: City Manager
Exhibits: None

AGENDA SUBJECT:

Roll call and establishment of quorum.

SUMMARY:

Mayor establishes a quorum

STAFF RECOMMENDATION:

Item No. 2

City Secretary's use only



City Council Agenda Staff Report

Date: February 9, 2016

Staff Contact: City Manager

Exhibits: N/A

AGENDA SUBJECT:

Invocation and Pledge of Allegiance.

SUMMARY:

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: February 9, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Citizen comments.

SUMMARY:

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: February 9, 2016
Staff Contact: City Manager
Exhibits: N/A

AGENDA SUBJECT:

Receive reports from Staff or the City Council about items of community interest.

SUMMARY:

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: February 9, 2016
Staff Contact: City Manager
Exhibits: Attached

AGENDA SUBJECT:

These items consists of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council Member making such request prior to motion and vote on the Consent Items.

SUMMARY:

- a. Approve the City Council Minutes for January 26, 2016. (Carrie Smith)
- b. Review Quarterly Investment Report (Clayton Fulton)
- c. Approve a Resolution approving a Final Plat for NorthPointe Crossing PH 2. (Maurice Schwanke)
- d. Approve a Resolution on a Final Plat for Anna Crossing Phase 4. (Maurice Schwanke)
- e. Approve a Site and Landscape Plan for Anna Middle School. (Maurice Schwanke)
- f. Approve an ordinance calling for a May 7, 2016 General Election; approving an Election Service Contract with Collin County; and approving a Joint Election Agreement with Anna Independent School District. (Carrie Smith)

STAFF RECOMMENDATION:

Staff recommends approval of the consent items.



City Council Agenda Staff Report

Date: Feb. 9, 2016
Staff Contact: Clayton Fulton
Exhibits: Yes

AGENDA SUBJECT:

Presentation of Quarterly Investment Report

SUMMARY:

In accordance with the Public Funds Investment Act, the City of Anna is required to submit a quarterly report on the investment of all Public Funds held by the City.

The attached report has been developed with our investment advisors, Valley View Consulting, LLC. The report includes the following:

- Review of economic conditions
- Review of the City's holdings
- Comparison of book vs. market value
- Allocation information
- Other information related to the PFIA

STAFF RECOMMENDATION:

None, no action is required.



City Council Agenda Staff Report

Date: 02/09/16
Staff Contact: Maurice Schwanke
Exhibits: Yes

AGENDA SUBJECT:

Approve a Resolution approving a Final Plat for NorthPointe Crossing PH 2.

SUMMARY:

A final plat has been received on approximately 32.541 acres of land that is located east of the railroad track and north of County Road 376. The owner/developer is proposing 152 lots of the tract. The civil construction plans have been approved by the City Consulting Engineer and City Staff. The Planning and Zoning Commission recommended approval of the plat at their meeting, February 1, 2016. The vote was unanimous.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution.

Item No. 5d

City Secretary's use only



City Council Agenda Staff Report

Date: 02/09/16

Staff Contact: Maurice Schwanke

Exhibits: Yes.

AGENDA SUBJECT:

Approve a Resolution on a Final Plat for Anna Crossing PH 4.

SUMMARY:

A final plat has been received on approximately 16.995 acres of land that is located east of Leonard Avenue and north of Sharp Street. A preliminary plat was approved for the property by the City Council on March 15, 2015. The owner/developer is proposing 90 lots on the tract. The civil construction plans have been approved by the City Consulting Engineer and City Staff. The Planning and Zoning Commission recommended approval of the plat at their meeting, February 1, 2016. The vote was unanimous.

STAFF RECOMMENDATION:

Approval of Resolution

Item No. 5e

City Secretary's use only



City Council Agenda Staff Report

Date: 02/09/16

Staff Contact: Maurice Schwanke

Exhibits: Yes.

AGENDA SUBJECT:

Approve a Site and Landscape Plan for Anna Middle School.

SUMMARY:

The Anna ISD is planning a major renovation program at the Middle School this spring. The Middle School is located at the southwest corner of North Powell Parkway and Rosamond Parkway. The improvements will include a new access point to Rosamond Parkway to help with bus traffic between the High School and Middle School facilities. Also planned for the future is a new elementary school at this location. The site plan has been reviewed by Staff. The Planning and Zoning Commission recommended approval of the site and landscape plan at their meeting, February 1, 2016. The vote was unanimous.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution.



Item No. 5f

City Secretary's use only

City Council Agenda Staff Report

Date: February 9, 2016
Staff Contact: City Secretary
Exhibits: Yes

AGENDA SUBJECT:

Approve an ordinance calling for a May 7, 2016 General Election; approving a Election Service Contract with Collin County; and approving a Joint Election Agreement with Anna Independent School District. (Carrie Smith)

SUMMARY:

In accordance with Secs. 3.004, 3.006, 85.004, and 85.007, Texas Election Code, the Mayor and City Council are to authorize the election not later than February 19, 2016. This ordinance calls and gives notice of the May general election and approves a contract for election services with Collin County Elections Administrator and an agreement with AISD for a joint election.

STAFF RECOMMENDATION:

Staff recommends approval of the attached ordinance, contract and agreement.



City Council Agenda Staff Report

Date: February 9, 2016
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution authorizing the City Manager to execute a Land Purchase Agreement with Chris and Jacque Cashdollar.

SUMMARY:

The City has negotiated the purchase of a 4.16 acre tract of land located at the south east corner of Fifth Street and Powell Parkway (SH 5). The property is the site of the former Anna Grain business and is immediately adjacent to the City's fire station. The property's size and proximity to existing City buildings make it an ideal location for the long-term expansion and construction of new city facilities as we continue to grow. Such uses are consistent with the recently adopted Downton Master Plan and the City's current study regarding the future location of a new city hall.

The negotiated purchase price is \$600,000. Funds are available in the General fund unreserved fund balance. We currently have 44.95% (162 days) of the General Fund appropriation available in the unreserved fund balance. Using a portion of the unreserved fund balance to purchase the property would leave 33.48% (120 days) of the General Fund appropriation. The City's financial policies state a goal of 25% (90 days) of General Fund appropriations in unreserved fund balance.

The City could also elect to borrow funds that could be repaid when debt is issued for the construction of a new city hall. Staff is working with our financial advisors to determine the best options for a debt issue. We have instructed our advisors to pursue a short-term issue that will provide maximum flexibility for refunding and minimum impact on our annual debt service. A potential scenario might include limited debt service up front in anticipation of refunding the debt with proceeds from a future debt issue for the construction of a new city hall.

STAFF RECOMMENDATION:

Staff recommends approval of the attached resolution and Agreement.



City Council Agenda Staff Report

Date: 02/09/16
Staff Contact: Maurice Schwanke
Exhibits: Yes.

AGENDA SUBJECT:

Consider/Discuss/Action on a Resolution instituting Annexation proceedings and setting the dates, times and places for public hearings for the voluntary annexation of a 75.97 acre tract of land located in the Joseph Schluter Survey, Abstract No. 856; a 32.84 acre tract of land in the Henry Smith Survey, Abstract 822; a 73.47 acre tract of land in the Zach Roberts Survey, Abstract 760; a 20.7 acre tract of land in the P Burns Survey, Abstract 100; and a 60.04 acre tract of land in the Jonas Whitaker Survey, Abstract 98.

SUMMARY:

In December of 2012 the City Council accepted and approved non-annexation development agreements with property owners in the area commonly known as the Slater Creek Addition. These non-annexation agreements expired in December of last year. Per the terms of the agreements, the respective owners are deemed to have properly filed with the City a petition consenting to voluntary annexation of the respective properties to be completed upon or after the end of the term.

The following is a breakdown of the current owners of the property commonly known as Slater Creek Addition. Please note that some of the ownership has changed since the Agreements were approved in 2012, however the obligations of the Agreements run with the land and are applicable to the current owners.

Kim Thomas & Ruth Ann Poole – 7.8200 acres

Ryan & Melissa Pope – 7.5300 acres (previous owner Robert L. Sammons)

James & Cindy Oglesby – 7.7510 acres

David A & Janet A Walker – 6.3100 acres (previous owner Benton & Cheryl Vaughn)

William & Andrea Henry – 12.9880 acres

Slater Creek Association – 1.4780

Dean E Michele A Andrews – 9.26 acres (previous owner Michelle Andrews)

Bruce Gary & Christina Diane Richter – 7.5491 acres (previous owner Ivah Abraham)

Lance J Pettingill & Melinda L Nelson – 7.7586 acres (Previous L. Pettingill)
Karen Malinowski – 7.5200 acres

Additionally, in December of 2010 the City Council accepted and approved a non-annexation agreement for the property commonly known as the Hurricane Creek Country Club located west of U.S. 75. Per the terms of that Agreement the property owner is deemed to have properly filed with the City a petition consenting to voluntary annexation of the property to be completed upon or after the end of the term.

STAFF RECOMMENDATION:

It is the recommendation of the Staff that the City Council act on these agreements and approve the attached Resolution which would establish a schedule for public hearings to be conducted on March 22nd, and April 12th on the annexation of each tract. If approved, Staff will send out a notice to the property owners 30 days in advance of the first public hearing as required in state law.



City Council Agenda Staff Report

Date: February 9, 2016

Staff Contact: City Manager

Exhibits: N/A

AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

SUMMARY:

- a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**).
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STAFF RECOMMENDATION:



City Council Agenda Staff Report

Date: February 9, 2016

Staff Contact: City Manager

Exhibits: N/A

AGENDA SUBJECT:

Consider/Discuss/Action on any items listed on the posted agenda or any closed session occurring during this meeting, as necessary.

SUMMARY:

STAFF RECOMMENDATION:

Item No. 10

City Secretary's use only



City Council Agenda Staff Report

Date: February 9, 2016

Staff Contact: City Manager

Exhibits: None

AGENDA SUBJECT:

Adjourn

SUMMARY:

Item to adjourn the meeting.

STAFF RECOMMENDATION:

Staff recommends a motion to adjourn.