



## **CITY OF ANNA AGENDA NOTICE – CITY COUNCIL WORKSHOP**

**August 25, 2015**

**6:30 p.m. – Anna City Hall Administration Building**

The City Council of the City of Anna will meet in Workshop Session at 6:30 p.m., August 25, 2015 at the Anna City Hall Administration Building, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum.
3. Briefing/Discussion regarding Pecan Grove street lights (Joseph Johnson)
4. Briefing/Discussion regarding employee health insurance benefits. (Clayton Fulton)
5. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
  - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code **(Tex. Gov't Code §551.071)**
  - b. discuss or deliberate the purchase, exchange, lease, or value of real property **(Tex. Gov't Code §551.072)**; acquisition of right-of-way, easements, and land for municipal facilities;
  - c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972-924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). **(Tex. Gov't Code §551.087)**; discuss proposed mixed use development; update on economic development negotiations;

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

6. Consider/Discuss/Action on any items listed on posted agenda for August 25, 2015 City of Anna City Council Regular Meeting or any Closed Session occurring during this Workshop, as necessary.
7. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m., August 21, 2015.

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Carrie L. Smith, City Secretary

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## City Council Agenda Staff Report

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Date: August 25, 2015

Staff Contact: City Manager

Exhibits: None

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**AGENDA SUBJECT:**

Call to order.

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**SUMMARY:**

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: None

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**AGENDA SUBJECT:**

Roll call and establishment of quorum.

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**SUMMARY:**

Mayor establishes a quorum

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: Joseph Johnson  
Exhibits: Yes

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### **AGENDA SUBJECT:**

Briefing/Discussion regarding Pecan Grove street lights.

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### **SUMMARY:**

The Pecan Grove subdivision has submitted a petition for 2 street lights. One at the corner of Carol Lane and Pecan Grove Drive and the other at the intersection of Carol Lane and Leslie Drive. Staff has reviewed the location and spacing of street lights throughout the subdivision and determined that Carol Lane is not consistent with the lighting intervals in the remainder of the subdivision (see Exhibit A).

The cost for the lights is dependent upon where they are located. The lights can be placed on Carol at the street corners (Location A1 and A2 on Exhibit B) at a cost of \$4,700 each for a total of \$9,400. If the lights are installed directly across the street (Location B1 and B2) the cost is reduced to \$2,500 each for a total of \$5,000. This is due to the proximity of a transformer on the same side of the road which eliminates the cost to bore under the street and install additional wire.

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### **STAFF RECOMMENDATION:**

Item for discussion purposes only.



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: Clayton Fulton  
Exhibits: Yes

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### **AGENDA SUBJECT:**

Briefing/Discussion regarding employee health insurance.

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### **SUMMARY:**

The City has been working with Wellspring Insurance Agency to solicit proposals from insurance companies to provide health, vision, dental, and life insurance products for the employees of the City of Anna.

Wellspring received proposals from Blue Cross & Blue Shield of Texas and United Healthcare. Upon a thorough review of the proposals and a comparison of costs to our current provider, Texas Municipal League Intergovernmental Employee Benefits Pool (TMLIEBP), no significant costs savings could be found.

Wellspring also met with a benefits advisory committee made up of members from each City Department. The committee met to discuss their experience with our current provider including things that could be improved and things that were working well. The committee found that overall the experience with TML has been good with the exception of customer service and claims issues.

Wellspring has reviewed the results of the proposals with staff and together we determined the continue service with TML. While TML did have a significant increase in premiums, no other provider was able to offer more favorable pricing.

A summary report from Wellspring is attached.

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### **STAFF RECOMMENDATION:**

None



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: None

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### AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

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### SUMMARY:

- a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code **(Tex. Gov't Code §551.071)**
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The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

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**STAFF RECOMMENDATION:**

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## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: None

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### **AGENDA SUBJECT:**

Consider/Discuss/Action on any items listed on posted agenda for Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

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### **SUMMARY:**

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### **STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: None

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**AGENDA SUBJECT:**

Adjourn

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**SUMMARY:**

Item to adjourn the meeting.

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**STAFF RECOMMENDATION:**

Staff recommends a motion to adjourn.



## **CITY OF ANNA AGENDA NOTICE – CITY COUNCIL REGULAR MEETING**

**August 25, 2015**

**7:30 p.m. – Anna City Hall Administration Building**

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., August 25, 2015, at the Anna City Hall Administration Building, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

*Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item, please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.*

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

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2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

5. Consent Items. *These items consist of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*
  - a. Approve the City Council Minutes for August 11, 2015.
  - b. Approve a resolution authorizing the renewal of an agreement with Collin County for EMS Services. (Chief Gothard)
  - c. Approve a resolution authorizing a Special Event Permit and an Agreement with the Greater Anna Chamber of Commerce for Glowfest. (Maurice Schwanke)
6. Public Hearing: For the City Council to hear public comment on the proposed 2015-16 fiscal year budget. (Clayton Fulton)
7. Public Hearing: For City Council to hear public comment on the proposed 2015 Tax Rate. (Clayton Fulton)
8. Consider/Discuss/Action regarding a resolution approving a funding agreement with the Anna Education Foundation for promotional purposes and CTE job training programs. (Jessica Perkins)
9. Consider/Discuss/Action regarding appointments to the Parks Advisory Board. (City Council)
10. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov’t Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
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deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). **(Tex. Gov't Code §551.087)**;  
discuss proposed mixed use development; proposed retail development;

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

11. Consider/Discuss/Action on any items listed on posted agenda for August 25, 2015 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

12. Adjourn.

This is to certify that I, Carrie L. Smith, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. August 21, 2015.

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Carrie L. Smith, City Secretary

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## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: N/A

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**AGENDA SUBJECT:**  
Invocation and Pledge of Allegiance.

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**SUMMARY:**

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

---

Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: N/A

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**AGENDA SUBJECT:** Citizen comments.

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**SUMMARY:**

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

---

Date: August 25, 2015

Staff Contact: City Manager

Exhibits: N/A

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**AGENDA SUBJECT:** Receive reports from Staff or the City Council about items of community interest.

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**SUMMARY:**

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

---

Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: Attached

---

### **AGENDA SUBJECT:**

These items consists of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council Member making such request prior to motion and vote on the Consent Items.

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### **SUMMARY:**

- a. Approve the City Council Minutes for August 11, 2015.
- b. Approve a resolution authorizing the renewal of an agreement with Collin County for EMS Services. (Chief Gothard)
- c. Approve a resolution authorizing a Special Event Permit and an Agreement with the Greater Anna Chamber of Commerce for Glowfest. (Maurice Schwanke)

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### **STAFF RECOMMENDATION:**

Staff recommends approval of the consent items.



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: Chief Gothard  
Exhibits: Yes

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### **AGENDA SUBJECT:**

Approve a Resolution regarding the FY 2016 EMS contract.

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### **SUMMARY:**

This is the renewal of the Collin County – City of Anna contract for EMS service for the incorporated areas of the City of Anna. The time period for this contract is from November 1, 2015 to October 31, 2016. The total amount is \$135,967.78. This is a budgeted item.

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### **STAFF RECOMMENDATION:**

Approve the Collin County contract for EMS service to the City of Anna.



## City Council Agenda Staff Report

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Date: 08//19/15

Staff Contact: Maurice Schwanke

Exhibits: Yes

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**AGENDA SUBJECT:** Approve a resolution regarding "Glow Fest" Special Event Permit.

**SUMMARY:** The annual Glow Fest is scheduled for Saturday, October 24<sup>th</sup>, 2015 at Slayter Creek Park and is sponsored by the Greater Anna Chamber of Commerce. The event include a children's area with bounce houses, trick/or treat candies, games, car show, live music with stage, vendors and Hot air balloons. GACC is working with the Anna Fire Department and Anna Police Department in regard to public safety and the directing of traffic and pedestrians in and around the area the event takes place. Preparation regarding the event will start on Friday, October 23<sup>rd</sup>.

The Park Board recommended approval of the proposed event unanimously at their meeting on August 17<sup>th</sup>, 2015.

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**STAFF RECOMMENDATION:** Approval of event and Resolution of Agreement subject to obtaining appropriated insurances.



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: Clayton Fulton  
Exhibits: No

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### **AGENDA SUBJECT:**

Public Hearing: For the City Council to hear public comment on the proposed 2015-16 fiscal year budget.

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### **SUMMARY:**

The City Council scheduled August 25, 2015 at 7:30 p.m. as the date and time for the public hearing on the proposed FY 16 budget.

The Finance Director will make a brief presentation regarding minor changes to the draft budget presented to the City Council.

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### **STAFF RECOMMENDATION:**

None



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: Clayton Fulton  
Exhibits: No

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### **AGENDA SUBJECT:**

Public Hearing: For City Council to hear public comment on the proposed 2015 Tax Rate.

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### **SUMMARY:**

The City Council scheduled August 25, 2015 at 7:30 p.m. as the date and time for the first public hearing on the proposed 2015 Tax Rate.

The second public hearing is scheduled for September 1, 2015 at 6:30 p.m. here at Anna City Hall.

The Finance Director will make a brief presentation regarding the proposed tax rate prior to the public hearing.

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### **STAFF RECOMMENDATION:**

None



## City Council Agenda Staff Report

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Date: 8/25/2015

Staff Contact: Jessica Perkins

Exhibits: yes

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### **AGENDA SUBJECT:**

Consider/Discuss/Action regarding a resolution approving a funding agreement with the Anna Education Foundation for promotional purposes and CTE job training programs. (Jessica Perkins)

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### **SUMMARY:**

EDC staff contacted Anna ISD this past spring asking for opportunities to partner with the school district to build the professional workforce and partner on workforce development and job training initiatives. EDC staff met with Jennifer Kelly, High School Principle, Chad Long, CTE Program Director, and Brad Duncan, Director of Support Services for the District, to hear more about the CTE (Career Training Education) program. The CTE program gives students hands-on and interactive exposure to specific skill sets allowing the students to graduate with a certificate in those skills offering them a “leg-up” upon graduating.

EDC staff asked the school district about specific needs where the EDC could be a partner. The district told the EDC board it was in need of Apple/Mac computers for the newest CTE program – Arts, Audio/Video Technology and Communications. The Arts, Audio/Video Technology and Communications is currently the fastest growing cluster in the CTE program. The district had 130 students request this course for the 2015-16 school year. This course will provide students with a broad scope of skills including: audio recording, film technology and production, printing and publishing, and visual arts, including broadcasting and telecommunication. These multimedia skills can provide students opportunities in various fields including: Audio and Video Technicians, Multi-Media Artist and Animator, Film and Video Editor, Technical Writer and many more. The ISD hires students from the Technology cluster to work at the schools in the summer on IT related projects. This new cluster could lead to more internship opportunities for students to work for the ISD in the area of graphic design, marketing, and print publication design. This partnership to fund the Mac Computer Lab needed for the new Audio Visual Arts/Communication cluster aligns with City Council's strategic

goal to “Identify opportunities to build the professional workforce in Anna through partnerships with businesses and educational Institutions.”

The schools immediate needs are:

1. \$45,000.00 for a Mac lab and one teacher Mac Pro for our new Audio/Video Production courses.
2. \$1,500.00 for five video cameras for a 4:1 student:camera ratio.
3. \$500.00 for a vocal recording mic and stand
4. \$750.00 for five tripods
5. \$500.00 for professional tripod
6. \$1200.00 3-point light kits

**Total = 49, 450.00**

The EDC board has met and approved funding for this project and believes this project will promote new or expanded business development.

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**STAFF RECOMMENDATION:**

Staff recommends you approve the resolution.



## City Council Agenda Staff Report

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Date: August 25, 2015

Staff Contact: Carrie Smith

Exhibits: Attached

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**AGENDA SUBJECT:**

Consider/Discuss/Action regarding appointments to the Parks Advisory Board. (City Council)

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**SUMMARY:**

Parks Advisory Board Member for Place 4, Rachel Lyon, has submitted her resignation. See attached.

Applications on file include Judith Waldrop, Kenneth Pelham, Ginny Finan and Stan Carver II.

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**STAFF RECOMMENDATION:**

Make reappointments/appointments to the Parks Advisory Board.



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: N/A

---

### AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

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## City Council Agenda Staff Report

---

Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: N/A

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### **AGENDA SUBJECT:**

Consider/Discuss/Action on any items listed on posted agenda Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

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### **SUMMARY:**

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### **STAFF RECOMMENDATION:**

[Click here to enter text.](#)



## City Council Agenda Staff Report

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Date: August 25, 2015  
Staff Contact: City Manager  
Exhibits: N/A

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**AGENDA SUBJECT:**

Adjourn

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**SUMMARY:**

[Click here to enter text.](#)

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**STAFF RECOMMENDATION:**

Staff recommends a motion to adjourn.