



## **CITY OF ANNA AGENDA NOTICE – CITY COUNCIL WORKSHOP**

**August 11, 2015**

**6:30 p.m. – Anna City Hall Administration Building**

The City Council of the City of Anna will meet in Workshop Session at 6:30 p.m., August 11, 2015 at the Anna City Hall Administration Building, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum.
3. Briefing/Discussion regarding the FY 2015-16 proposed budget. (Clayton Fulton)
4. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
  - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code **(Tex. Gov't Code §551.071)**
  - b. discuss or deliberate the purchase, exchange, lease, or value of real property **(Tex. Gov't Code §551.072)**; acquisition of right-of-way, easements, and land for municipal facilities;

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

5. Consider/Discuss/Action on any items listed on posted agenda for August 11, 2015 City of Anna City Council Regular Meeting or any Closed Session occurring during this Workshop, as necessary.

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

6. Adjourn.

This is to certify that I, Jessica Perkins, Acting City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m., August 7, 2015.

  
\_\_\_\_\_  
Jessica Perkins, Acting City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
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3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



## City Council Agenda Staff Report

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Date: August 28, 2015

Staff Contact: City Manager

Exhibits: None

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**AGENDA SUBJECT:**

Call to order.

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**SUMMARY:**

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

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Date: August 11, 2015  
Staff Contact: City Manager  
Exhibits: None

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**AGENDA SUBJECT:**

Roll call and establishment of quorum.

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**SUMMARY:**

Mayor establishes a quorum

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

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Date: August 11, 2015  
Staff Contact: Clayton Fulton  
Exhibits: None

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### **AGENDA SUBJECT:**

Briefing/Discussion regarding the FY 2015-16 proposed budget. (Clayton Fulton)

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### **SUMMARY:**

Staff will review the following:

- Official effective and rollback rates from Collin County
- Update council on proposed projects and funding for I&I remediation
- Discuss any additional questions related to the FY 16 proposed budget

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### **STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

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Date: August 11, 2015

Staff Contact: City Manager

Exhibits: None

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### AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

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### SUMMARY:

- a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code **(Tex. Gov't Code §551.071)**
- b. discuss or deliberate the purchase, exchange, lease, or value of real property **(Tex. Gov't Code §551.072)**; acquisition of right-of-way, easements, and land for municipal facilities;

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### STAFF RECOMMENDATION:

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## City Council Agenda Staff Report

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Date: August 11, 2015  
Staff Contact: City Manager  
Exhibits: None

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### **AGENDA SUBJECT:**

Consider/Discuss/Action on any items listed on posted agenda for August 11, 2015 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

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### **SUMMARY:**

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### **STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

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Date: August 11, 2015  
Staff Contact: City Manager  
Exhibits: None

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**AGENDA SUBJECT:**

Adjourn

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**SUMMARY:**

Item to adjourn the meeting.

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**STAFF RECOMMENDATION:**

Staff recommends a motion to adjourn.



## **CITY OF ANNA AGENDA NOTICE – CITY COUNCIL REGULAR MEETING**

**August 11, 2015**

**7:30 p.m. – Anna City Hall Administration Building**

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., August 11, 2015, at the Anna City Hall Administration Building, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

*Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.*

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

5. Consent Items. *These items consist of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*
  - a. Approve the City Council Minutes for July 28, 2015.
  - b. Review P&Z Minutes from February 2, 2015; March 2, 2015; April 6, 2015; May 4, 2015; June 1, 2015; and July 6, 2015.
  - c. Review EDC Minutes for May 7, 2015 and June 4, 2015.
  - d. Review CDC Minutes for May 7, 2015 and June 4, 2015.
  - e. Approve the Evans Development Plat. (Maurice Schwanke)
  - f. Approve and Interlocal Agreement with Collin County for Environmental Services. (Maurice Schwanke)
  - g. Review the Quarterly Investment Report. (Clayton Fulton)
  
6. Consider/Discuss/Action regarding a resolution approving a proposed maximum tax rate for 2015-2016 Fiscal Year, and setting the dates and times for public hearings on the tax rate. (Clayton Fulton)
  
7. Consider/Discuss/Action regarding an ordinance amending the 2014-2015 Fiscal Year Budget. (Clayton Fulton)
  
8. Consider/Discuss/Action regarding approval of an Interlocal Agreement with Anna ISD for a School Resource Officer program. (Chief Jenks)
  
9. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov’t Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
  - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code **(Tex. Gov’t Code §551.071)**
  
  - b. discuss or deliberate the purchase, exchange, lease, or value of real property **(Tex. Gov’t Code §551.072)**; acquisition of right-of-way, easements, and land for municipal facilities;

The Council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

10. Consider/Discuss/Action on any items listed on posted agenda for August 11, 2015 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

11. Adjourn.

This is to certify that I, Jessica Perkins, Acting City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. August 7, 2015.

  
\_\_\_\_\_  
Jessica Perkins, Acting City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
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## City Council Agenda Staff Report

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Date: August 11, 2015

Staff Contact: City Manager

Exhibits: N/A

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**AGENDA SUBJECT:**

Call to order.

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**SUMMARY:**

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

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Date: August 11, 2015  
Staff Contact: City Manager  
Exhibits: N/A

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### **AGENDA SUBJECT:**

Invocation and Pledge of Allegiance.

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### **SUMMARY:**

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### **STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

---

Date: August 11, 2015  
Staff Contact: City Manager  
Exhibits: N/A

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**AGENDA SUBJECT:** Citizen comments.

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**SUMMARY:**

Citizens are allowed three minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

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Date: August 11, 2015  
Staff Contact: City Manager  
Exhibits: N/A

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**AGENDA SUBJECT:** Receive reports from Staff or the City Council about items of community interest.

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**SUMMARY:**

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

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**STAFF RECOMMENDATION:**



## City Council Agenda Staff Report

---

Date: August 11, 2015

Staff Contact: City Manager

Exhibits: Attached

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### AGENDA SUBJECT:

These items consists of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council Member making such request prior to motion and vote on the Consent Items.

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### SUMMARY:

- a. Approve the City Council Minutes for July 28, 2015.
- b. Review P&Z Minutes from February 2, 2015; March 2, 2015; April 6, 2015; May 4, 2015; June 1, 2015; and July 6, 2015.
- c. Review EDC Minutes for May 7, 2015 and June 4, 2015.
- d. Review CDC Minutes for May 7, 2015 and June 4, 2015.
- e. Approve the Evans Development Plat. (Maurice Schwanke)
- f. Approve and Interlocal Agreement with Collin County for Environmental Services. (Maurice Schwanke)
- g. Review the Quarterly Investment Report. (Clayton Fulton)

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### STAFF RECOMMENDATION:

Staff recommends approval of the consent items.



## City Council Agenda Staff Report

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Date: August 11, 2015

Staff Contact: Clayton Fulton

Exhibits: Yes

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### **AGENDA SUBJECT:**

Consider/Discuss/Action regarding a resolution approving a proposed maximum tax rate for 2015-2016 Fiscal Year, and setting the dates and times for public hearings on the tax rate.

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### **SUMMARY:**

Each year after properties are appraised by the Collin Central Appraisal District the Collin County Tax Office calculates both the effective tax rate and the rollback tax rate for the City of Anna as part of the service to collect taxes for the City. The following definitions are provided from the Texas Comptroller's Office:

Effective tax rate: The effective tax rate is a calculated rate that would provide the taxing unit with about the same amount of revenue it received in the year before on properties taxed in both years. If property values rise, the effective tax rate will go down and vice versa.

Rollback tax rate: The rollback rate provides the taxing unit with about the same amount of tax revenue it spent the previous year for day-to-day operations, plus an extra 8 percent increase for those operations, in addition to sufficient funds to pay debts in the coming year. If a taxing unit adopts a tax rate higher than the rollback rate, voters in the taxing unit can circulate a petition calling for an election to limit the size of the tax increase.

This year the effective tax rate for the City is calculated at \$0.586703 per \$100 valuation of property. This rate will produce approximately the same amount of revenue from properties taxed in both years as was collected last year when the tax rate was \$0.649 per \$100 valuation. The effective tax rate is lower than the current rate because the value of properties taxed in both years has increased.

**The proposed budget is supported by a tax rate of \$0.639 which is less than the current rate of \$0.649.** Since the tax rate recommended to fund the proposed budget

exceeds the effective rate, the Council must give notice of its intent to consider an “increase” in taxes and set the times and places for the two required public hearings.

The attached resolution sets a proposed maximum tax rate of \$0.639 as the maximum rate the council will consider after public hearings. The Council may adopt any rate lower than the rate voted on tonight, but not higher. The resolution calls for the public hearings to be held on August 25 at 7:30 PM and on September 1 at 6:30 PM. The attached public notice illustrating the proposed tax rate and public hearings will run in the Anna Melissa Tribune on August 13<sup>th</sup>.

The Rollback rate this year is \$0.639 per \$100 valuation of property. If the Council adopts a tax rate above the Rollback rate the citizens can petition for a roll back election to lower the rate. The rollback rate could be as high as \$0.700655 if all debt secured by property taxes were included in the tax rate calculation; however, a portion of outstanding debt secured by a tax pledge was issued for water & sewer improvements. These combination tax and revenue bonds are payable from excess revenues in the Utility Fund or from property taxes. The FY 15 budget does not require all combination tax and revenue bonds to be paid from property taxes; therefore the rollback rate stands at \$0.639.

This year \$0.01 in the tax rate generates approximately \$60,870 in property taxes.

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**STAFF RECOMMENDATION:**

Approve the attached resolution.



## City Council Agenda Staff Report

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Date: August 11, 2015  
Staff Contact: Clayton Fulton  
Exhibits: Yes

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### AGENDA SUBJECT:

Consider/Discuss/Action regarding an ordinance amending the 2014-2015 Fiscal Year Budget

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### SUMMARY:

During the preparation of the FY 16 budget a number of one time capital expenditures were discussed but ultimately not requested in the proposed FY 16 budget. Staff discussed the possibility of funding these requests from excess revenue in the FY 15 budget.

Sales tax revenues and franchise fees have outperformed the budgeted amounts for FY 15. While staff anticipates savings across various departments, the requests can be funded through excess revenues.

The items requested below are funded with this proposed budget amendment.

DEPT.	REQUEST	COST
PD	2 Cruisers	\$ 65,000
PD	Cruiser Upfit	\$ 20,306
Street	1 ton Dump Truck	\$ 35,700
Planning	Fence & Gate	\$ 4,540
Streets	Fence & Gate	\$ 4,540
Fire Trust	Foam Tank	\$ 3,000
<b>Total</b>		<b>\$ 130,086</b>

In addition to the specific items listed above, the request includes a transfer out of the General Fund and into the Fire Trust. Revenue from the sale of the rescue truck in the Fire Department will be transferred to the Fire Trust to be used for the remount of Brush 901 in the FD. The remount project has a 2-3 month timeline and would not be

complete in the FY 15 budget; therefore, the FY 16 proposed budget includes this project in the Fire Trust funded with the proposed transfer.

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**STAFF RECOMMENDATION:**

Approve the attached ordinance amending the FY 15 budget.



## City Council Agenda Staff Report

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Date: August 11, 2015

Staff Contact: Chief Jenks

Exhibits: Interlocal Agreement

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**AGENDA SUBJECT:** Consider/Discuss/Action approving an Interlocal Agreement with Anna ISD for a School Resource Officer program

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**SUMMARY:**

As the Council is aware, Anna ISD Superintendent approached the City's Police Department regarding our entering into an agreement to provide School Resource Officer Services to Anna ISD staff and students.

After several meetings regarding an SRO program, the City applied for a grant funding and an Interlocal Agreement covering a three-year period was prepared. This agreement assigns responsibilities to each party. In summary:

CITY: Provides SRO services to the District in the form of one Police Officer at the beginning of the coming school year and, depending on the awarding of an SRO grant that would take effect in October, a second Police Officer would be provided. Further, the City will provide the marked police vehicles and fuel.

DISTRICT: Reimburses the City for the full salary and benefits of 1 police officer during the entire period the agreement is in effect; reimburses the City for ½ of the costs, or \$4,200, for outfitting the non-grant police officer position (uniforms and equipment). Provides an office, office supplies, office furniture, computer, telephone, etc. to each Police Officer assigned as an SRO.

The AISD Board of Trustees at their most recent meeting approved the ILA.

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**STAFF RECOMMENDATION:** Approve the agreement



## City Council Agenda Staff Report

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Date: August 11, 2015  
Staff Contact: City Manager  
Exhibits: None

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### AGENDA SUBJECT:

Closed Session (Exceptions): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:

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### SUMMARY:

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### STAFF RECOMMENDATION:

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## City Council Agenda Staff Report

---

Date: August 11, 2015  
Staff Contact: City Manager  
Exhibits: N/A

---

### **AGENDA SUBJECT:**

Consider/Discuss/Action on any items listed on posted agenda for August 11, 2015 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

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### **SUMMARY:**

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### **STAFF RECOMMENDATION:**

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## City Council Agenda Staff Report

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Date: August 11, 2015  
Staff Contact: City Manager  
Exhibits: N/A

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**AGENDA SUBJECT:**

Adjourn

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**SUMMARY:**

[Click here to enter text.](#)

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**STAFF RECOMMENDATION:**

Staff recommends a motion to adjourn.