



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL WORKSHOP

November 13, 2014

6:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Workshop Session at 6:30 p.m., November 13, 2014 at the Anna City Hall Administration Building, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum.
3. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**);
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way, easements, and land for municipal facilities;
 - c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (**Tex. Gov't Code §551.087**); proposed residential and retail developments;

1. The Council may vote and/or act upon each of the items listed in this agenda.

2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

- d. discuss or deliberate personnel matters: City Secretary update; City Manager Annual Review; non-advisory Boards and Commissions. (Tex. Gov't Code §551.074).

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

4. Consider/Discuss/Action on any items listed on posted agenda for November 13 2014 City of Anna City Council Regular Meeting or any Closed Session occurring during this Workshop, as necessary.
5. Adjourn.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m., November 7, 2014.

Natha Wilkison

Natha Wilkison, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL REGULAR MEETING

November 13, 2014

7:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., November 13, 2014, at the Anna City Hall Administration Building, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed 3 minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*
5. Recognition of 2014 Anna Citizen Academy Graduates. (City Council)

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

6. Consent Items. *These items consist of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*
 - a. Approve a Resolution regarding “Oak Hollow PH 6” amending plat. (Maurice Schwanke)
 - b. Approve a Resolution regarding “Westfield Addition Phase 3” site plan. (Maurice Schwanke)
7. Public Hearing: For City Council to hear public comment regarding the proposed rezoning of The Villages of Hurricane Creek from “PD” – single family residential to “PD”– single family residential. (Maurice Schwanke)
8. Public Hearing: For City Council to hear public comment regarding the creation of a Public Improvement District for The Villages of Hurricane Creek. (City Manager)
9. Consider/Discuss/Action regarding a Resolution approving an Interlocal Agreement with Collin County for the construction of Ferguson Parkway. (City Manager)
10. Consider/Discuss/Action regarding a Resolution approving an Economic Development Agreement with Bloomfield Homes, L.P., for the construction of Ferguson Parkway. (City Manager)
11. Consider/Discuss/Action regarding a Resolution approving a Subdivision Improvement Agreement for Lakeview Estates, Phase 1. (City Manager)
12. Consider/Discuss/Action regarding a Resolution approving a final plat of Lakeview Estates, Phase 1. (Maurice Schwanke)
13. Consider/Discuss/Action regarding Resolution approving an Amended Subdivision Improvement Agreement with the Owners of an approximate 634 acre tract of land located in the Grandison Stark Survey, Abstract No. 798. (City Manager)
14. Consider/Discuss/Action regarding a Resolution finding a public necessity and authorizing the City Staff to use lawful means, including negotiations and if necessary proceedings in eminent domain, to acquire an easement on private property owned by Robert Coates. (City Manager)
15. Consider/Discuss/Action regarding a Resolution finding a public necessity and authorizing the use of eminent domain to condemn private property owned by Addison Wilson and/or others for public right-of-way associated with alterations to CR 422. (City Manager)

1. The Council may vote and/or act upon each of the items listed in this agenda.

2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

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16. Consider/Discuss/Action regarding a Resolution approving a contract for the construction of the Public Works Parking Lot. (Joseph Johnson)
17. Consider/Discuss/Action regarding a Resolution authorizing a request for qualifications (RFQ) for architectural services. (City Manager)
18. Consider/Discuss/Action regarding a Resolution approving an Interlocal Agreement for Child Abuse Investigation Services Law Enforcement Services. (Chief Jenks)
19. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**);
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (**Tex. Gov't Code §551.072**); acquisition of right-of-way; easements; and land for municipal facilities;
 - c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (**Tex. Gov't Code §551.087**); proposed residential and retail developments;
 - d. discuss or deliberate personnel matters: City Secretary Update; City Manager Annual Review; non-advisory Boards and Commissions. (**Tex. Gov't Code §551.074**).

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

20. Consider/Discuss/Action on any items listed on posted agenda for November 13, 2014 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

21. Adjourn.

1. The Council may vote and/or act upon each of the items listed in this agenda.
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3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. November 7, 2014.

Natha Wilkison

Natha Wilkison, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
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City Council Agenda Staff Report

Date: November 13, 2014

Staff Contact: City Manager

Exhibits:

AGENDA SUBJECT: Consent Items.

These items consists of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council Member making such request prior to motion and vote on the Consent Items.

SUMMARY:

- a. Approve a Resolution regarding “Oak Hollow PH 6” amending plat. (Maurice Schwanke)
- b. Approve a Resolution regarding “Westfield Addition Phase 3” site plan. (Maurice Schwanke)

STAFF RECOMMENDATION:

Staff recommends approval of the consent items.



City Council Agenda Staff Report

Date: 11/13/14

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT:

Approve a Resolution regarding "Oak Hollow PH 6" amending plat.

SUMMARY:

The purpose of this plat is to remove a 15 foot side yard setback that was inadvertently placed on the east interior side yard of these two lots. The normal side yard setback is 5' according to the approved Planned Development for this property.

STAFF RECOMMENDATION: Approval of the amended plat



City Council Agenda Staff Report

Date: 11/13/14

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT:

Approve a Resolution regarding "Westfield Addition PH 3" site plan.

SUMMARY:

This proposed site plan changes the approved front elevations of the retail center. When the original site plan for this property was submitted the two center buildings were proposed to have an architectural archway between them. Since the development of the second building the ownership has changed so that the owner of the existing east center building is not the same as the proposed west center building and joining the two buildings with the archway way is problematic in terms of maintenance, ownership and structural considerations.

STAFF RECOMMENDATION: Approval of the revised site elevation.



City Council Agenda Staff Report

Date: 11/13/14
Staff Contact: Maurice Schwanke
Exhibits: Yes

AGENDA SUBJECT:

Public Hearing: For City Council to hear public comment regarding the proposed rezoning of The Villages of Hurricane Creek from “PD” – single family residential to “PD” – single family residential.

SUMMARY:

This zoning submittal consists of approximately 368.2 total acres of land within the City of Anna. The uses proposed for this Property follow the intent of the City of Anna Comprehensive Plan. The proposal creates a master planned community featuring a mixture of lot sizes that should encourage sustainable neighborhoods. The following table summarizes the proposed lot sizes and densities:

LAND USE SUMMARY				
USE	ACREAGE +/-	SF LOTS	SF DENSITY (UNITS/ACRE)	PERCENTAGE
SINGLE FAMILY RESIDENTIAL - 50% MAXIMUM LOT COVERAGE				
70' x 120' LOTS	84.07	365	4.34	51.4%
80' x 120' LOTS	45.32	185	4.08	27.7%
90' x 120' LOTS	14.61	55	3.76	8.9%
100' x 150' LOTS	19.70	49	2.49	12.0%
TOTAL	163.7	654	4.00	44.5%
OPEN SPACE	148.7			40.4%
FIRE STATION	2.5			0.7%
AMENITY CENTER	2.0			0.5%
ROW DEDICATION	51.3			13.9%
TOTAL	368.2	654	1.76 GROSS	100.0%

This PD will replace the existing small lot entitlements with the smallest lot being 8,400 square feet. Also proposed in this PD are integrated parks and open spaces which will help to preserve areas designated within the 100-year floodplain. A fire station location is being planned for incorporation into the development as well as an amenity center.

The Planning and Zoning recommended approval of the zoning request at their September 8, 2014. The vote was unanimous.

A public hearing was opened and continued at the City Council on October 21.

STAFF RECOMMENDATION: Hold open and continuing the public hearing until 7:30 pm on December 9, 2014.



City Council Agenda Staff Report

Date: November 13, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Public Hearing: For City Council to hear public comment regarding the creation of a Public Improvement District for the Villages of Hurricane Creek.

SUMMARY:

The City received a petition signed by the owners of an undeveloped tract commonly referred to as the Villages of Hurricane Creek, which is a 368.2 acre tract generally located in the city limits north of FM 455, west of Interstate Highway 75, and east of Anna's western city limits (the "Property"). The Petition requests that the City create a public improvement district ("PID") over the Property. At its August 28, 2014 special meeting the Council set a public hearing on the advisability of creating the PID.

A PID is a district that can be created by a municipality under Chapter 372 of the Texas Local Government Code. The district includes a certain area of property for which public improvements are needed. When a City creates a PID, bonds can be issued to help finance public improvements that specifically benefit the district. The bonds generate some of the initial capital required for the public infrastructure, including but not limited to water, sewer, roadways, drainage, landscaping, sidewalks, parks and open space, together with the design, construction and maintenance of any ancillary structures, features or amenities such as trails, playgrounds, walkways, lighting and similar items located in the development as well as similar off-site projects that provide a benefit to the district.

If created, the PID would make assessments against the owners of the Property to pay the debt service on the bonds. The assessments would initially be paid by the developer. Once the property is developed the assessments would be paid by the individual lot owners according to an assessment plan. The developer and the City's financial advisor are also in support of creating a Tax Increment Reinvestment Zone ("TIRZ") on the property as an additional means of financing public improvements.

City staff has been working with the developer as well as the City's financial advisor and bond counsel in support of this development, which would be Anna's first new residential development west of U.S. 75. Staff is supportive of a development concept that would diversify the City's housing stock by providing higher-priced homes in a master planned community with public parks and amenities that would draw new residents to Anna. Staff will recommend the creation of a PID and a TIRZ if the developer commits to delivering the type of development that staff believes would greatly benefit the City.

The subject development is slated for single-family homes and related amenities. The current owners are under contract to sell the development to an entity affiliated with Centurion American ("Centurion"). Most of Centurion's other single-family developments are in or near the Metroplex, with several being located in and/or planned for communities in Collin County including McKinney, Frisco, Prosper, Allen, and Celina. Some of Centurion's marketing materials of their single-family developments can be found here:

<http://centurionamerican.com/county/single-family/>

City Staff and the City Attorney are currently working with the developer and the current owners of the Property in drafting a subdivision improvement agreement that would govern development of the Property and the financing of the public improvements through the PID and an overlapping TIRZ. This public hearing is on the advisability of creating the PID.

Staff and the developer are continuing their discussions regarding the creation of the PID. It is currently anticipated that the action items for the creation of the PID will be ready for consideration by the Council in December or January.

STAFF RECOMMENDATION:

A public hearing on this issue was opened on September 23 and held open until the current meeting. To comply with the hearing requirements under Chapter 372, once all interested persons have had an opportunity to comment on the PID, staff recommends that the Council approve a motion to hold open and continue the public hearing on December 9, at 7:30 p.m.



City Council Agenda Staff Report

Date: November 13, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving an Interlocal Agreement with Collin County for the construction of Ferguson Parkway.

SUMMARY:

The development of Lakeview Estates located just south of Rattan Elementary will require certain improvements to Ferguson Parkway (CR 367) to be constructed by the developer Bloomfield Homes. In order to maximize the developer's investment in Ferguson Parkway, Staff is recommending that funds designated for Ferguson Parkway in the 2007 Collin County Bond program be used to expand the scope of the Ferguson Parkway project that would otherwise be built with the developer acting alone.

The attached Interlocal Agreement with Collin County would allow the City to access \$576,875 from the 2007 County Bond Program to construct four lanes of Ferguson Parkway from FM 455 to Lake View Estates. The Agreement authorizes the County to reallocate the funds original designated for Rosamond Parkway (\$259,875) and (\$20,000) of the FM 455 funding to the Ferguson Parkway project.

The total cost of the project is estimated at \$1,135,640. County Bond funds would cover one-half of that cost, and the Lakeview Estates developer will fund the other half. A portion of the developer's half will be reimbursed by the City through a Chapter 380 Economic Development Agreement as the Lakeview Estates subdivision is built out over time.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Agreement.



City Council Agenda Staff Report

Date: November 13, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving an Economic Development Agreement with Bloomfield Homes, L.P., for the construction of Ferguson Parkway.

SUMMARY:

The development of Lakeview Estates located just south of Rattan Elementary will require certain improvements to Ferguson Parkway (CR 367) to be constructed by the developer Bloomfield Homes. In order to maximize the developer's investment in Ferguson Parkway, Staff is recommending that funds designated for Ferguson Parkway in the 2007 Collin County Bond program be used to expand the scope of the Ferguson Parkway project that would otherwise be built with the developer acting alone.

The total cost of the project is estimated at \$1,135,640. County Bond funds would cover one-half of that cost, and the Lakeview Estates developer will fund the other half up front. A portion of the project being funded by the developer up front (estimated at \$198,493) is not part of the Ferguson Parkway improvements that the developer would normally be obligated to build.

In consideration of the developer's willingness to construct these improvements, the attached Chapter 380 Economic Development would reimburse the developer an estimated \$198,393 over time as the Lakeview Estates subdivision is built out. Payments would be made annually in amounts equal to the amount of property taxes levied and collected by the City for a given year on the increased value (above the current 2014 values) of the lots located in the Lakeview Estates subdivision. The annual payments would terminate when the amount owed the developer (estimated at \$198,393) is paid, or in 15 years, whichever occurs first.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Agreement.



City Council Agenda Staff Report

Date: November 13, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving a Subdivision Improvement Agreement for Lakeview Estates, Phase 1.

SUMMARY:

Lakeview Estates, Phase 1 is located south of Rattan Elementary on Ferguson Parkway and will include 90 single family lots. The attached Subdivision Improvement Agreement outlines the obligations of the developer and the City related to the construction of roadway and park improvements that will be made in connection with this development.

As part of the development, the owner, Bloomfield Homes, will construct four lanes of Ferguson Parkway from FM 455 to the property, and two lanes of Ferguson Parkway through the property. The funding obligations of the City and the developer with respect to these improvements are outline in the Collin County ILA and the Chapter 380 Economic Development Agreement previously discussed.

The developer will also donate to the City land located along the eastern boundary of the property and adjacent to Anna Lake as a city park to be named Lakeview Park. A concept plan for the park was previously reviewed and approved by the City Council on May 13, 2014. As part of the phase 1 development, the developer will construct certain park improvements including a floating dock, 2 picnic tables, 4 park benches, and 2,340 linear feet of trail that connect Lakeview Park with Natural Springs Park. In consideration of these improvements, the City will forego the collection of Park Development Fees that would normally be paid on lots owned by the developer in the Lakeview and West Crossing subdivisions in an amount equal to the cost of the phase 1 park improvements.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution and Agreement.



City Council Agenda Staff Report

Date: 11/13/14

Staff Contact: Maurice Schwanke

Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving a final plat of "Lakeview Estates PH 1."

SUMMARY:

The attached final plat of Lakeview Estates is a 24.515 acre development for 90 residential lots and is located east of Ferguson Parkway and generally south of Rattan elementary school. The construction plans and final plat have been reviewed by city staff and our consultant engineers. The proponent is requesting a variance to the double frontage setback requirement and the provision of no lot to lot drainage. The staff recommends approval of the final plat. The preliminary plat was approved by City Council September, 2013 with the requested variances.

STAFF RECOMMENDATION: Approval of final plat



City Council Agenda Staff Report

Date: November 13, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution approving an Amended Subdivision Improvement Agreement with the Owners of an approximate 634 acre tract of land located in the Grandison Stark Survey, Abstract No. 798.

SUMMARY:

On February 11, the City Council approved a Subdivision Improvement Agreement with the owners of a 634 acre tract of land located east of State Highway 5 and primarily north of CR 422. The attached amendment defines the maximum reimbursable amount for two (2) parcels of land that will become part of the right-of-way for CR 422.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution.



City Council Agenda Staff Report

Date: November 13, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution finding a public necessity and authorizing the City Staff to use lawful means, including negotiations and if necessary proceedings in eminent domain, to acquire an easement on private property owned by Robert Coates.

SUMMARY:

The City is working on the design and construction of the Clemons Creek wastewater interceptor line that is necessary to accommodate the current and future growth of our city. In order to construct these improvements, the City will need to acquire an easement across property owned by Robert Coates. The attached resolution authorizes Staff to commence negotiations, and, if necessary, initiate the use of eminent domain to acquire the needed sanitary sewer easement.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution. Any motion to approve the resolution should be made precisely as follows as prescribed by law:

“I move that the City of Anna, Texas authorize the use of the power of eminent domain to acquire 0.340 acres of land, more or less, in the Grandison Stark Survey, Abstract No. 798, City of Anna, Collin County, Texas, said tract being part of a called 10.150 acre tract of land as recorded under Document No. 20061011001466600 of the Collin County Land Records, said 0.340 acres of land being more particularly described by the metes and bounds description set forth in Exhibit “A” to this resolution, which I incorporate in full into my motion, for a sanitary sewer easement.”



City Council Agenda Staff Report

Date: November 13, 2014

Staff Contact: City Manager

Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution finding a public necessity and authorizing the use of eminent domain to condemn private property owned by Addison Wilson and/or others for public right-of-way associated with alterations to CR 422.

SUMMARY:

The City is working on the expansion of CR 422. In order to construct this public roadway project, the City will need to acquire right-of-way across property owned by Addison Wilson. The attached resolution authorizes Staff to complete negotiations, and, if necessary, initiate the use of eminent domain to acquire the subject right-of-way.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution. Any motion to approve the resolution should be made precisely as follows as prescribed by law:

“I move that the City of Anna, Texas authorize the use of the power of eminent domain to acquire 0.123 acres of land, more or less, in the Grandison Stark Survey, Abstract No. 798, City of Anna, Collin County, Texas, said tract being part of Tract 2, conveyed to Add G. Wilson as recorded in Volume 408, Page 90 of the Collin County Land Records, said 0.123 acres of land being more particularly described by the metes and bounds description set forth in Exhibit “A” to this resolution, which I incorporate in full into my motion, for roadway right-of-way.”



City Council Agenda Staff Report

Date: November 13, 2014
Staff Contact: Joseph Johnson
Exhibits: Attached

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution authorizing the City Manager to execute a contract for the construction of the Public Works Parking Area Project.

SUMMARY:

The parking area for the Public Works facility is in poor condition and should be replaced in order to provide improved access to visitors and ADA compliant access for Americans with disabilities. The facility is located at 3223 N. Powell Parkway. This project will replace the existing gravel surface with concrete. The facility currently houses a maintenance facility and professional offices for Public Works. Planning & Development staff is scheduled to relocate to the facility by the end of November 2014.

City staff solicited sealed bids in accordance with State law, and opened said bids on October 30, 2014 at 2:00 P.M. Of the five bids received, the low bid was submitted by PWR Concrete, Inc. of McKinney, Texas in the amount of \$68,526.00. Our consulting engineer has determined that the company has the experience, equipment, and capability to complete the project satisfactorily. Additionally, our consultant has recommended that the City of Anna accept the bid from PWR Concrete, Inc. and award them a contract in the amount of \$68,526.00. Exhibits are listed below:

1. Award Recommendation Letter
2. Bid Summary
3. Tabulation of Bids
4. Proposed Resolution

There are \$59,975 available for this Project from the General Fund assigned fund balance. Staff recommends that the Council approve the transfer to the Project of \$8,281 available in the FY 2015 Budget contingency appropriation.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution which authorizes the City Manager to execute a contract with PWR Concrete, Inc., and approves a contingency appropriation for the Project.



City Council Agenda Staff Report

Date: November 13, 2014
Staff Contact: City Manager
Exhibits: Yes

AGENDA SUBJECT:

Consider/Discuss/Action regarding a Resolution authorizing a Request for Qualifications (RFQ) for architectural services.

SUMMARY:

The fiscal year 2015 budget includes funding to select a qualified architect to develop conceptual designs for a new city hall facility based on the recently updated facilities needs assessment. Funds for this project will come from the General Fund unrestricted Fund Balance. The Request for Qualification (RFQ) attached with this Resolution would solicit statements of qualifications from architectural firms interested in provided design services for a new city hall facility.

With the assistance of Melissa Brand-Vokey of BV Architects, Staff will review the RFQ's and make a recommendation to the City Council regarding the selection of an architect and a contract for services. BV Architects was hired by the City to develop the facility needs assessment. Responses to the RFQ will be due in December, and we anticipate making a recommendation to the Council in January.

STAFF RECOMMENDATION:

Staff recommends approval of the attached Resolution.



City Council Agenda Staff Report

Date: November 14, 2014
Staff Contact: Chief Jenks
Exhibits: Contract amendment

AGENDA SUBJECT: Consider/Discuss/Action regarding a Resolution approving an Interlocal Agreement for Child Abuse Investigation Services Law Enforcement Services.

SUMMARY:

Crimes involving victims younger than 17 years of age are often special cases requiring a particular expertise. The Child Advocacy Center of Collin County is specially trained and equipped to conduct these types of investigations for us and does so via this agreement.

The cost charged by the CAC for these services is \$7,500.77 per year.

You may recall that we previously approved an agreement, minus Section 7.01, Civil Liability. The County advises that they prefer not to amend their agreement by removing the objectionable language on Civil Liability. At the current time, the Police Department prefers to continue using the Child Abuse Task force to investigate those cases involving juvenile victims and prefers to live with this agreement as the County wishes.

STAFF RECOMMENDATION:

Approve the Resolution amending/extending the Animal Services/Shelter agreements with Collin County.