



## **CITY OF ANNA AGENDA NOTICE – CITY COUNCIL WORKSHOP**

**February 11, 2014**

**6:30 p.m. – Anna City Hall Administration Building**

The City Council of the City of Anna will meet in Workshop Session at 6:30 p.m., February 11, 2014, at the Anna City Hall Administration Building, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum.
3. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
  - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov't Code §551.071**);
  - b. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (**Tex. Gov't Code §551.087** ); proposed retail development; proposed residential and mixed use developments.

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

4. Consider/Discuss/Action on any items listed on posted agenda for February 11, 2014 City of Anna City Council Regular Meeting or any Closed Session occurring during this Workshop, as necessary.
5. Adjourn.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m., February 7, 2014.

*Natha Wilkison*

Natha Wilkison, City Secretary

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## **CITY OF ANNA AGENDA NOTICE – CITY COUNCIL REGULAR MEETING**

**February 11, 2014**

**7:30 p.m. – Anna City Hall Administration Building**

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., February 11, 2014, at the Anna City Hall Administration Building, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

*Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.*

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed 3 minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

5. Consent Items. *These items consist of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*
  - a. Approve City Council Minutes for January 28, 2014 Regular Meeting.
  - b. Approve a Resolution approving a revised Subdivision Improvement Agreement with the Owners of an approximate 634 acre tract of land located in the Grandison Stark Survey, Abstract No. 798.
  - c. Approve a Resolution regarding “Saffron Ranch “development plat.
6. Presentation of 2013 Anna Police Department Annual Report. (Chief Jenks)
7. Presentation of 2013 Anna Fire Department Annual Report. (Chief Gothard)
8. Consider/Discuss/Action adopting an ordinance ordering a May 10, 2014 Joint General Election with Anna ISD and ordering a May 10, 2014 General Election to Elect two City Council Members all for three-year terms. (City Council)
9. Consider/Discuss/Action adopting an Ordinance regarding annexation of the following tract: A tract of land in the D. E. W. Babb Survey, ABS A33 generally located east of County Road 418, north of the Collin County Outer Loop and adjacent to the city limits, containing 9.97 acres of land more or less. (Maurice Schwanke)
10. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov’t Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
  - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (**Tex. Gov’t Code §551.071**);
  - b. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (**Tex. Gov’t Code §551.087**); proposed retail development; proposed residential and mixed use developments.

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

11. Consider/Discuss/Action on any items listed on posted agenda for February 11, 2014 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

12. Adjourn.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. February 7, 2014.

*Natha Wilkison*

Natha Wilkison, City Secretary

1. The Council may vote and/or act upon each of the items listed in this agenda.
2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.
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**City of Anna  
City Council Agenda  
Staff Report**

Council Meeting: February 11, 2014

Staff Contact: Philip Sanders

Account Code #: N/A

Date Prepared: 2-6-14

Budgeted Amount: N/A

Exhibits:  Yes  No

**AGENDA SUBJECT:** Consent Items. *These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*

- a. Approve City Council Minutes for January 28, 2014 Regular Meeting.
- b. Approve a Resolution approving a revised Subdivision Improvement Agreement with the Owners of an approximate 634 acre tract of land located in the Grandison Stark Survey, Abstract No. 798.
- c. Approve a Resolution regarding "Saffron Ranch" development plat.

**RECOMMENDATION:** Staff recommends approval of the consent items.



## City of Anna City Council Agenda Staff Report

Council Meeting: February 11, 2014  
Account Code # \_\_\_\_\_  
Amount: \_\_\_\_\_

Staff Contact: City Manager

Exhibits: X Yes       No

**AGENDA SUBJECT:** Approve a Resolution approving a revised Subdivision Improvement Agreement with the Owners of an approximate 634 acre tract of land located in the Grandison Stark Survey, Abstract No. 798.

**SUMMARY:** On December 18, the City Council approved a Subdivision Improvement Agreement with the owners of a 634 acre tract of land located east of State Highway 5 and primarily north of CR 422. Since that time, the owners have requested some changes to the indemnification language in Section 3, paragraph (j), and neither the City nor the owners of the property have executed the Agreement approved on December 18. The attached Resolution repeals the December 18 Resolution (No. 2013-12-12) and authorizes the City Manager to execute the revised Agreement. It also includes a provision that Council's approval of the Agreement expires if the owner's do not fully execute the revised Agreement and return it to the City within 30 days.

**RECOMMENDATION:** Staff recommends approval of the attached Resolution.



## City of Anna City Council Agenda Staff Report

Council Meeting: February 11, 2014

Staff Contact: Maurice Schwanke

Account Code #: N/A

Date Prepared: 02/6/14

Budgeted Amount: N/A

Exhibits:  Yes  No

**AGENDA SUBJECT:** Approve a Resolution regarding “Saffron Ranch “development plat.

**SUMMARY:** This development plat located in the eastern portion of Anna’s extraterritorial jurisdiction along F.M. 2862 has been reviewed by the City Staff. Please note that an 80 foot wide future right-of-way reservation has been shown on the plat. This future thoroughfare is shown on the Master Thoroughfare Plan and Comprehensive Plan. The Development Plat meets our requirements and the Staff is recommending approval

**PLANNING AND ZONING ACTION:** The Planning and Zoning Commission recommended approval of the development unanimously at their meeting February 3, 2014.

**RECOMMENDED ACTION:** .Approval



**City of Anna  
City Council Agenda  
Staff Report**

Council Meeting: February 11, 2014

Staff Contact: Chief Jenks

Account Code #: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Exhibits:  Yes       No

**AGENDA SUBJECT:** Presentation of the Anna Police Department 2013 Annual Report

**SUMMARY:** Each year, the Police Department produces a report that reflects the previous year's service to the community.

Attached to this staff report is the 2012 Annual Report for the Anna Police Department

**STAFF RECOMMENDATION:** N/A



**City of Anna  
City Council Agenda  
Staff Report**

Council Meeting: February 11, 2014

Staff Contact: Chief Gothard

Account Code #: \_\_\_\_\_

Budgeted Amount: \_\_\_\_\_

Exhibits:  Yes       No

**AGENDA SUBJECT:** Presentation of the Anna Fire Department Annual Report. (Chief Gothard)

**SUMMARY:** This is a report showing the activities of the Fire Department in 2013. This report not only will response numbers, but will also showcase other services provided and accomplished by Fire Department personnel.

**RECOMMENDATION:** N/A



**City of Anna  
City Council Agenda  
Staff Report**

Council Meeting: February 11, 2014

Staff Contact: City Council

Account Code #: N/A

Date Prepared: 2-06-14

Budgeted Amount: N/A

Exhibits:  Yes  No

**AGENDA SUBJECT:** Consider/Discuss/Action regarding an Ordinance ordering a May 10, 2014 General Election for two (2) City Council Members for three (3) year terms and a joint election with Anna. (City Council)

**SUMMARY:** Two council member positions are up for election this May 10, 2014, Places 3, and 5. I have been approached by Anna ISD to have a joint election with them. If no one has to cancel their election due to uncontested races our cost will be split two (2) ways. This ordinance calls for the May 10, 2014 City of Anna General Election; provides for early voting schedule; and allows me to contract with the Collin County Elections Administration to hold a joint election.

**RECOMMENDATION:** Staff recommends a motion to approve the ordinance.



**City of Anna  
City Council Agenda  
Staff Report**

Council Meeting: February 11, 2014

Staff Contact: Maurice Schwanke

Account Code #: N/A

Date Prepared: 02/06/14

Budgeted Amount: N/A

Exhibits:  Yes       No

**AGENDA SUBJECT:** Consider/Discuss/Action adopting an Ordinance regarding annexation of the following tract: A tract of land in the D. E. W. Babb Survey, ABS A33 generally located east of County Road 418, north of the Collin County Outer Loop and adjacent to the city limits, containing 9.97 acres of land more or less.

**SUMMARY:** The mandatory two public hearings have been held by the City Council regarding the annexation of the 9.97 acres described above and commonly known as the Nelson Concrete Development. The owner was notified by mail of this proposed annexation. The area is located adjacent to the City Limits in the extra territorial jurisdiction and is adjacent to the Collin County Outer Loop. A Service Plan has been prepared and is attached to the proposed annexation ordinance. The Collin County Outer Loop is a major “gateway” through Anna. As such appropriate development standards need to adopted in these areas.

**RECOMMENDED ACTION:** The staff is recommending approval of the annexation ordinance.