



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL WORKSHOP

October 22, 2013

6:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Workshop Session at 6:30 p.m., October 22, 2013, at the Anna City Hall Administration Building, located at 111 N. Powell Parkway (Hwy 5), regarding the following items:

1. Call to Order.
2. Roll Call and Establishment of Quorum.
3. Briefing/Discussion regarding potential business prospect. (Jessica Perkins)
4. **CLOSED SESSION (EXCEPTIONS):** Under Tex. Gov't Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (Tex. Gov't Code §551.071); collection of sales tax; discussion regarding employee insurance payments.
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (Tex. Gov't Code §551.072); acquisition of utility easement.
 - c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other

1. The Council may vote and/or act upon each of the items listed in this agenda.

2. The Council reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

3. Persons with a disability who want to attend this meeting who may need assistance should contact the City Secretary at 972 924-3325 two working days prior to the meeting so that appropriate arrangements can be made.

incentive to a business prospect described by subdivision (1). (Tex. Gov't Code §551.087); retail business prospects.

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

5. Consider/Discuss/Action on any items listed on posted agenda for October 22, 2013 City of Anna City Council Regular Meeting or any Closed Session occurring during this Workshop, as necessary.
6. Adjourn.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m., October 18, 2013.

Natha Wilkison

Natha Wilkison, City Secretary

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**City of Anna
City Council Agenda
Staff Report**

Council Meeting: October 22, 2013

Staff Contact: Jessica Perkins

Account Code #: _____

Budgeted Amount: _____

Exhibits: ___ Yes ___ No

AGENDA SUBJECT: Briefing/Discussion regarding potential business prospect.
(Jessica Perkins)

SUMMARY: Staff was introduced to MyCourseRoom.com a couple weeks ago and there is interest from the business to locate in Anna. MyCourseRoom.com is an established online continuing education and training program. The owner/founder Mubina Gillani will be present during the Council workshop and will share about the business and their interest in locating in Anna. MyCourseRoom.com recently added new training programs and is ready to add several staff members. They anticipate adding approximately 20 staff members in the next 12-15 months.

STAFF RECOMMENDATION: n/a



CITY OF ANNA AGENDA NOTICE – CITY COUNCIL REGULAR MEETING

October 22, 2013

7:30 p.m. – Anna City Hall Administration Building

The City Council of the City of Anna will meet in Regular Session at 7:30 p.m., October 22, 2013, at the Anna City Hall Administration Building, located at 111 North Powell Parkway (Hwy 5), to consider the following items.

Welcome to the City Council Meeting. Please sign the Sign-In-Sheet as a record of attendance. If you wish to speak on an open-session agenda item please fill out the Opinion/Speaker Registration Form and turn it in to the City Secretary before the meeting starts.

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Citizen comments. *Citizens are allowed 3 minutes to speak. The Council is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.*
4. Receive reports from Staff or the City Council about items of community interest. *Items of community interest include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen (but not including a change in status of a person's public office or public employment); a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.*

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5. Consent Items. *These items consist of non-controversial or “housekeeping” items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*
 - a. Approve City Council Minutes for September 24, 2013 Regular Meeting.
 - b. Approve City Council Minutes for October 8, 2013 Regular Meeting.
 - c. Approve City Council Minutes for October 15, 2013 Special Meeting.
 - d. Adopt an Ordinance approving the 2013 Tax Roll for the City of Anna. (Clayton Fulton)

6. Consider/Discuss/Action regarding a Resolution authorizing the execution of a Development Agreement with Paula J. Powell. (City Manager)

7. Consider/Discuss/Action regarding a Resolution authorizing approval of an Inter-local Agreement with the City of Melissa to purchase a portion of Anna’s minimum take-or-pay obligation under the GTUA/City of Anna potable water contract. (Clayton Fulton)

8. Consider/Discuss/Action regarding a Resolution awarding a bid and approving a contract for the North and West Wells Surface Water Supply Line Project. (Rob Woods)

9. Consider/Discuss/Action regarding a Resolution awarding a bid and approving a contract for the Slayter Creek Wastewater Interceptor Project. (Rob Woods)

10. CLOSED SESSION (EXCEPTIONS): Under Tex. Gov’t Code Chapter 551, the City Council may enter into closed session to discuss any items listed or referenced on this agenda under the following exceptions:
 - a. consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code (Tex. Gov’t Code §551.071); collection of sales tax; discussion regarding employee insurance payments.
 - b. discuss or deliberate the purchase, exchange, lease, or value of real property (Tex. Gov’t Code §551.072); acquisition of utility easement.
 - c. discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City of

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Anna and with which the City is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). (Tex. Gov't Code §551.087); retail business prospects.

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

11. Consider/Discuss/Action on any items listed on posted agenda for October 22, 2013 Workshop Session or any closed session occurring during this Regular Meeting, as necessary.

12. Adjourn.

This is to certify that I, Natha Wilkison, City Secretary, posted this agenda at a place readily accessible to the public at the Anna City Hall and on the City Hall bulletin board at or before 5:00 p.m. October 18, 2013.

Natha Wilkison

Natha Wilkison, City Secretary

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City of Anna City Council Agenda Staff Report

Council Meeting: October 22, 2013

Staff Contact: Philip Sanders

Account Code #: N/A

Date Prepared: 10-17-13

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consent Items. *These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*

- a. Approve City Council Minutes for September 24, 2013 Regular Meeting.
- b. Approve City Council Minutes for October 8, 2013 Regular Meeting.
- c. Approve City Council Minutes for October 15, 2013 Special Meeting.
- d. Adopt an Ordinance approving the 2013 Tax Roll for the City of Anna. (Clayton Fulton)

RECOMMENDATION: Staff recommends approval of the consent items.



City of Anna City Council Agenda Staff Report

Council Meeting: October 22, 2013

Staff Contact: Clayton Fulton

Account Code #: _____

Budgeted Amount: _____

Exhibits: Yes No

AGENDA SUBJECT: Adopt an Ordinance approving the 2013 Tax Roll for the City of Anna.

SUMMARY: The Collin County Tax Assessor Collector recently submitted the Tax Roll summary for the City of Anna. Texas Property Tax Code, section 26.09, requires cities to pass an ordinance approving the 2013 Tax Roll.

RECOMMENDATION: Staff recommends that the City Council adopt the attached Ordinance approving the 2013 Tax Roll for the City of Anna.



**City of Anna
City Council Agenda
Staff Report**

Council Meeting: October 22, 2013

Staff Contact: City Manager

Account Code # _____

Amount: _____

Exhibits: X Yes No

AGENDA SUBJECT: Consider/Discuss/Action regarding a Resolution approving a Development Agreement with Paula Powell.

SUMMARY: The City has negotiated a Development Agreement with Paula Powell regarding the future development property located in the City's extra-territorial jurisdiction.



City of Anna City Council Agenda Staff Report

Council Meeting: October 22, 2013

Staff Contact: Clayton Fulton

Account Code #: N/A

Date Prepared: 10/17/13

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Approve a Resolution authorizing approval of an Inter-local Agreement with the City of Melissa to purchase a portion of Anna's minimum take-or-pay obligation under the GTUA/City of Anna potable water contract.

SUMMARY: As a member of the Collin Grayson Municipal Alliance (Cities of Anna, Melissa, Van Alstyne, and Howe), each city has a minimum take or pay (MT/P) agreement with the Greater Texoma Utility Authority and the North Texas Municipal Water District for 59,312,500 gallons of ground water annually at a cost of \$1.75 per thousand gallons.

Should any member City exceed the MT/P, excess water use will be billed at \$0.40 per thousand gallons; however, the MT/P will increase for that member city in the ensuing water year causing an increase in water costs for that city.

For the water year ended July 31st, 2013 the City of Melissa exceeded their MT/P by 52,965,500 gallons. The other member cities did not exceed their MT/P amount. In order for the City of Melissa to avoid an increase in their MT/P for the 2014 water year, it has been recommended that the City of Melissa purchase the excess capacity from the other three member cities for the 2013 water year.

The remaining members may sell 17,655,166.6 gallons each to Melissa at a rate of \$1.075 per thousand gallons (rate is determined by averaging the MT/P rate of \$1.75 and the excess water rate of \$0.40). If approved, the City of Melissa will thus pay the City of Anna \$18,979.30.

An agreement to sell excess water to Melissa for the 2013 water year will not have any effect upon the 2014 water year or upon Anna's MT/P volume or obligations.

RECCOMENDATION: Approve the resolution authorizing the ILA with the City of Melissa.



City of Anna City Council Agenda Staff Report

Council Meeting: October 22, 2013

Staff Contact: Robert Woods

Account Code #: N/A

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consider/Discuss/Action regarding a Resolution awarding a bid and approving a contract for the North Well and West Well Surface Water Supply Project.

SUMMARY:

Staff received approval for the advertising covering the construction of North Well and West Well Surface Water Supply project at the September 24, 2013 council meeting. A Request for Bidders was advertised on September 26 and October 3, 2013. Bids on the construction plans for this project were opened on October 10, 2013. The City received six bids the lowest qualified bid was from Dickerson Construction Company Inc. in the amount of \$680,795.75. Upon review and tabulation from the consulting engineer and staff, Dickerson Construction Company Inc. was selected. The low bid received covering the North Well and West Well Surface Water Supply Project is \$680,795.75.

RECOMMENDATION: The city's consulting engineer on this project has checked references provided in the bid, and has found that Dickerson Construction Company Inc. has a record of satisfactorily completing projects similar to this project; and they appear to have the necessary equipment and appropriate financial means to properly pursue this work. Staff recommends approval of the attached Resolution which awards the construction contract to Dickerson Construction.



City of Anna City Council Agenda Staff Report

Council Meeting: October 22, 2013

Staff Contact: Robert Woods

Account Code #: N/A

Budgeted Amount: N/A

Exhibits: Yes No

AGENDA SUBJECT: Consider/Discuss/Action regarding a Resolution awarding a bid and approving a contract for the Slayter Creek Interceptor Sewer Main Project.

SUMMARY: Bids on the construction plans for this project were opened on October 10, 2013. The City received six bids the lowest qualified bid was from Dickerson Construction Company Inc. in the amount of \$661,432.00.

Staff received approval for the advertising covering the construction of Slayter Creek Interceptor at the September 24, 2013 council meeting. A Request for Bidders was advertised on September 26 and October 3, 2013 and staff received six (6) responses. There were minimal errors in two of the bidders' bids however this had no change on the order of bidders. Upon review and tabulation from the consulting engineer and staff, Dickerson Construction Company Inc. was selected. The low bid received covering the Slayter Creek Interceptor Sewer Main Project is \$661,432.00.

RECOMMENDATION: The city's consulting engineer on this project has checked references provided in the bid, and has found that Dickerson Construction Company has a record of satisfactorily completing projects similar to this project; and they appear to have the necessary equipment and appropriate financial means to properly pursue this work. Staff recommends approval of the attached Resolution which awards the construction contract to Dickerson Construction Company Inc.